

Property Owner Name/Address: \_\_\_\_\_ Tax Map: \_\_\_\_\_ Lot #: \_\_\_\_\_

**EXCAVATION PERMIT APPLICATION  
TOWN OF TEMPLE  
(Per RSA 155-E, Amended Month DD, 2022)**

**Submit 2 copies of the completed application together with additional required information to:**

Temple Planning Board  
Temple Town Office  
423 Route 45  
PO Box 191  
Temple, NH 03084

AND

Temple Conservation Commission  
Temple Town Office  
423 Route 45  
PO Box 191  
Temple, NH 03084

Property Owner		
Name:		
Mailing Address		
City:	State:	Zip:
Email:	Phone:	Cell Phone:
Agent for Owner		
Name:		
Relationship to Owner:		
City:	State:	Zip:
Email:	Phone:	Cell Phone:
Location of Proposed/Existing Excavation		
Municipal District:		
Nearest Roads:		
Tax Map:	Lot Number:	
Street Address:		
Estimated Duration of the Excavation:		

**Abutters**

Attach a listing of the names and addresses of all abutters as listed in Town records not more than five (5) days prior to filing date of application. List to include all abutters directly across roadways and streams, the owner of the property or representative *as well as all professional engineers, architects, land surveyors, or soil/wetland scientists whose professional seal appears on the subdivision plan.* In addition three sets of mailing labels shall be provided by the applicant. (See Temple Excavation Regulations Section##)

**Include with your application NH state permits required (if applicable) including but not limited to:**

- NHDES Alteration of Terrain (RSA 485-A:17)
- NHDES Wetland Board (RSA 483-A)
- NHDES Comprehensive Shoreland Protection Act (RSA 483-B)
- NHDOT Access/Driveway Permit
- NHDOT Pit Agreement (RSA 155-E:2 IV)

Date of application submission: \_\_\_\_\_

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**Excavation/Reclamation Plan (Applicant shall submit 5 copies):**

This information is to be submitted as plans attached to this application.

- Site surveyed by a Registered Land Surveyor, to establish an accurate base map showing boundary lines and permanent markers, existing topography, and significant features at a scale of no more than fifty feet to the inch.
- Excavation Plan to show:
  - property lines and distances from excavation limits to property lines
  - limits of excavation area
  - location of all structures and easements on the parcel or within 200 feet of the parcel
  - location of roads with ½ mile of proposed excavation
  - excavation breadth, depth and slopes (excavated topography)
  - total area of excavation in acres
  - access road(s) and intersection with town or state highways
  - 50' wide vegetative buffer visual buffer or other measures to screen from public view
  - abutters names and addresses
  - schedule of excavation volumes; phasing of excavation (areas and dates)
  - topsoil storage area
  - test pit groundwater elevations and elevation of the highest annual average groundwater table within or next to the proposed excavation
  - location and direction of flow of all natural water courses, brooks, streams and drainage ditches as well as ponds swamps, wetlands and low areas subject to flooding.
  - drainage improvements (if necessary)
  - photographs of existing conditions
- c. Reclamation Plan (RSA 155-E:5 and RSA 155-E:5-a) to show:
  - soil, surface water and groundwater conditioning specifications
  - filling material, seeding and mulching specifications
  - plant materials/quantities/sizes
  - phasing of reclamation (areas and dates)
  - sections showing existing, excavated and reclaimed topography
- d. Excavation Site Management:
  - actions to be taken relative to fuel and chemical handling and storage
  - dust Control
  - noise control and abatement
  - comprehensive site safety of unauthorized persons
- e. Hauling Information:
  - Routes to be utilized
  - Type and weight of the vehicles to be used
  - Frequency of truck traffic over routes

**Reclamation Bond:**

A reclamation bond shall be required prior to the issuance of an excavation permit. The bond amount is established based on a recommendation of the Planning Board for the conditions specific to the site.

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**Permit Terms:**

The excavation permit will be valid for a period of one year. An application for permit renewal should be submitted to the Planning Board by the owner if excavation is to be continued beyond the termination date. A permit will be renewed if a site inspection by the Planning Board finds the excavation to be in compliance with the Excavation and Reclamation Plans.

**Application Review:**

This application will be reviewed by the Temple Planning Board and where found to conform to the requirements of the Town's Land Use Laws and Regulations will be signed by the Chair or Planning Board designee prior to submission. Thereafter, it will be scheduled for presentation at an official public hearing of the Planning Board. The date and agenda number of this meeting will be sent to the Applicant along with abutter notifications.

**This application must be signed by the owners of all lots involved in the application.**

I have read the Town of Temple Excavation Regulations before submitting this application. The information contained in this application is complete and true to the best of my knowledge. I approve the submission of this application. If an Agent/Owner Representative is named below, the person named there has my permission to represent me before the Temple Planning Board. I authorize the Agent/Owner Representative to submit this application and to speak before the Planning Board on my behalf. (A separate signed letter is also acceptable.)

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

**Agent/Owner Representative**

Fill out this section if the application is being submitted by a realtor, surveyor, engineer, attorney, etc., on behalf of the actual owner or applicant.

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

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**Fees:**

Required application fees are due and payable at the time the application is filed:  
(See Application Fee Schedule Appendix III to determine applicable rates, Amended Mo YYYY)

**General Application Submission Fees:**

Application Fee	\$50.00
Abutter Notifications # Abutters _____ x Postage Fee _____ =	\$ _____
Legal Notice Determined by the publisher	\$ _____
Total Due:	\$ _____

**Additional Fees to be paid by the applicant during the application process**

- 1) Reclamation Bond (To be determined by the Board)
- 2) Consultant Escrow (To be determined by the Board)
- 3) Digital Data Submission Fee (To be determined and paid at the time of approval)
- 4) Recording Fee (If required) (To be determined and paid at the time of approval)

**As the owner or duly authorized Agent/Owner Representative for the owner of the property, I do hereby submit this plan for review as required by the Town of Temple Excavation Regulations. I agree to be fully responsible for payment of all fees, costs and expenses including fees for professional consultant reviews deemed necessary by the Planning Board incurred with respect to this application.**

Signature: \_\_\_\_\_  
Owner/Agent/Owner Representative

Date: \_\_\_ / \_\_\_ / \_\_\_

**Acknowledgement of Receipt of Excavation Permit Application**

Signature: \_\_\_\_\_  
Temple Planning Board Designated Representative

Date: \_\_\_ / \_\_\_ / \_\_\_

Signature: \_\_\_\_\_  
Conservation Commission Designated Representative

Date: \_\_\_ / \_\_\_ / \_\_\_

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FOR ADMINISTRATIVE USE ONLY	
Completed Application Received Date:	
Application Fee Received Date:	
Public Notice Date:	
Abutter Notices Sent Date:	
Public Hearing Date:	
Bond Received Date:	

**Decision:**

- Approved      Date:  
 Denied        Date:

Comments:

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Permit Issued Date:

Permit Expiration Date:

Excavation Permit Renewal	
Application Renewal Requested Date:	

**Decision:**

- Approved      Date:  
 Denied        Date:

Comments:

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Permit Renewal Date:

Permit Expiration Date:

Date of application submission: \_\_\_\_\_