

TOWN OF TEMPLE, NEW HAMPSHIRE
BOARD OF SELECTMEN
MINUTES OF PUBLIC MEETING

November 14th, 2017
Town Hall Annex

Select Board members present: G. Cromwell, B. Ezell, and K. Caisse

Call to order by Ezell at 6:30pm

Permit for Occupancy: 222 Cutter Road signed and given to property owner in hand.
Avatar Equalization letter: signed

LCHIP Report: Motion made by Cromwell to accept LCHIP report as prepared by the Temple Town Hall Advisory Committee, seconded by Caisse, all in favor.

Action Item A: G.Rae to send in the original report to the state.

Caller ID request: Second phone number for Municipal Building assigned to Town Clerk & Tax Collector (603.878.3873). Additional \$6.50 per month and one time \$12 hook-up fee.
Motion to add additional phone service made by Cromwell, seconded by Ezell, all in favor.

Action Item B: G.Rae to contact phone provider (Fairpoint) for caller ID for this phone line.

Request of transfer of funds for Cemetery Lots Trust Fund: Signed a letter for the trustees making the request.
Motion to transfer \$2,000 from the Cemetery Lots Trust Fund for their share of the cemetery repair work, made by Cromwell, seconded by Caisse, all in favor.

Action Item C: N/A

TGPD Budget Proposal: \$3,000 Proposal made on the administrative costs providing a fixed amount to pay (not variable as is current) for the administrative fee.

- No decision made.
- 39% Temple, 61% Greenville cost allocation from this proposal amount.
- Greenville is considering no pay raise for town employees due to \$6 tax rate increase.
- Town employee raises for Greenville have traditionally been linked to the policemen pay rate increases and with no increase for this year, it puts a burden on the police force for retention and hiring. The police chief is doing further investigation of the other 300 departments in the state and compare the size of Temple and Greenville to police wages.

Action Item D: N/A

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School Care Health Plan: projected rate increase of 1.6% for coverage starting in July 2018.

Action Item E: Cromwell nominated Ezell to be the BOS point person, Ezell agreed to be the assigned BOS member in oversight of this health plan.

Enforcement Issues:

32 West Road – revised inspection date 2x, a new date for inspection (Nov. 27th) and service is scheduled.

380 Fish Road - No change in status.

- Wildes reported it does violate set-back and wetland rules.
- Wildes advice was for the owner to get a building permit, bring it in front of the select board, BOS will deny the permit which will allow the owner to go to the ZBA.
- If owner chooses not to come in for a building permit, BOS will need to draft a letter to owner stating that he is in violation of zoning code. In this situation, the owner has admitted that he understands that he's in violation.

82 Howard Hill Road – Owner stated that he does not own the excavator. It belongs to a company in MA.

- Owner also states that there is no oil spill because there is no engine in the machinery.
- Owner will clean-up area and ask the machine owner to remove ASAP.
- BOS asks that a letter be drafted to send and request a response in writing, stating the owner and intentions of the machinery in question.

19 Wilson Rd, James Benotti – *Letter to be drafted by BOS to ask owner of intentions and/or junk yard permit requested.

69 Kullgren Rd, Woodbury –has been served and BOS waiting for 30 day response.

Action F: *original Marsh letter to be used as template for a letter to Benotti, G.Rae will send a draft to BOS to authorize.

Conservation Committee: Resignation by Dave Repak to the ConCom. Interested in nominating Ult Mundane to replace.

- Formal letter of interest needed from Mundane.
- Formal letter of thanks needs to be drafted for Repak.

Motion to accept resignation of Repak made by Ezell, seconded by Caisse, all in favor.

Motion to accept the nomination of Mundane pending his letter of interest to the ConCom, made by Cromwell, seconded by Ezell, all in favor.

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Action G: Ezell will ask Sean Radcliffe to draft a letter of gratitude to Repak from the ConCom and forward to BOS for their signatures.

Minutes approval / posting: Right to Know Law

- Draft minutes need to be made available in the Municipal Building for viewing within 72 hours or 5 business days from the meeting time.
- Drafts do not need to be posted on the website. Approved final minutes will be posted to the website.
- BOS recommends that this process begin in earnest with all town committees. A request from the BOS will be sent to all committee chairs to remind them of the need to make their meeting minutes available in the Municipal Building within 5 days of their meeting. Cromwell will draft the message to be sent.
- Website webmaster has also recommended that on the committee page banners that a note be listed stating: All draft minutes will be made available in the Municipal Building for viewing. Cromwell will confirm with webmaster this change in banner messaging for all committees.

October 24th, Public meeting, motioned for acceptance as written by Cromwell, seconded by Caisse, all in favor.

Nov. 1st, Special meeting, motioned for acceptance as amended by Caisse, seconded by Cromwell, all in favor.

Nov.6th, Special meeting, motioned for acceptance as amended by Cromwell, seconded by Caisse, all in favor.

Nov.9th, Special meeting, motioned for acceptance as written by Cromwell, seconded by Caisse, all in favor.

Accept 250th fund proposal: money to repair more headstones. Motion made by Cromwell to accept their recommendation of \$1,000 from the cemetery repair budget line item, Caisse seconded and all in favor.

Note: this is the same motion accepted at the October 24th BOS meeting in error. This decision rectifies that previous error in procedure.

Action H: N/A

DRA, Tax Rate information: good news, both county and school down slightly. \$6.53 for the town, was \$5.82 tax rate last year.

At BOS Nov. 28th meeting, Tax Collector will provide update on timing of tax bills.

Action I: N/A

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Public Comments:

- DRA tax rate will be focus of the 28th BOS meeting, with a draft of the tax letter for projected mail date during the 1st week of December.
- Avitar tax collect program to be installed on 11.21.2017
- Town Hall front door has key/lock issue, repair needed.

Vouchers: Signed

Action Items:

- A. G.Rae to send in the original report to the state.
- B. G.Rae to contact phone provider (Fairpoint) for caller ID for this phone line.
- C. N/A
- D. N/A
- E. Cromwell nominated Ezell to be the BOS point person, Ezell agreed to be the assigned BOS member in oversight of this health plan.
- F. *original Marsh letter to be used as template for a letter to Benotti, G.Rae will send a draft to BOS to authorize.
- G. Ezell will ask Sean Radcliffe to draft a letter of gratitude to Repak from the ConCom and forward to BOS for their signatures.
- H. N/A
- I. N/A

Meeting Adjourned: 7:30pm, motioned by Cromwell, seconded by Caisse, all in favor.

Next Meeting: (2nd and 4th Tuesdays of every month) **Tuesday November 28th 6:30pm** Town Hall Annex.

Meeting minutes respectfully submitted by Gretchen Rae, Assistant to the Select Board.