

**Housing Opportunity Planning (HOP) Grant Steering Committee Minutes**  
**Monday, January 8, 2024**  
**7:00 PM – Temple Town Hall Annex**

**Attendees:**

*Present:*

Pam Kingston, Chair; Russ Huntley, Secretary; Lilliane LeBel, Dan Cournoyer, Sean Radcliff

Via Zoom: Cathy Joly

*Guests:*

Ivy Vann, Consultant

Christine Robidoux, Temple Planning Board Chair

*Absent:*

Alan Fox, Marie Lennartz, Carter Sartell, Vice Chair;

**Call to Order:**

The meeting was called to order by Pam Kingston at 7:05 pm

**Agenda Items**

**I. Approval of Draft Minutes:**

*October 16, 2023 minutes*

*Pam presented the minutes for discussion and approval. The minutes were reviewed.*

Motion to approve as presented: Lilliane

2nd: Kathy

Approved by vote with all in favor

**II. Public Comment**

*None*

**III. Old Business**

*Review Land Use Analysis updates and comment*

1. Committee was to review Land Use Analysis documents at 10/16/2023 committee meeting and send any updates or comments to Carol
2. Christine indicates we should ask Carol for more recent updates as the Planning Board has already reviewed and suggested changes.

**IV. New Business**

*A. Review Housing Choices in Temple Document created by Ivy of 3rd presentation*

1. Ivy can modify slideshow into a document for review

3. Pam requested a complete detailed report of for the presentations to date
4. Lilliane requested a document with a summary of all public engagement events with a draft for review by the committee before publishing to the public.
5. Ivy will include an executive summary. May be ready for the January 22, 2024 meeting.
6. Pam asked if there was any public comment the committee could share from individual interactions at the previous forums.
7. Discussion followed. Key points:
  - As forums progressed, more participation and different groups were represented.
  - The last two meetings seemed to have different levels of interest and commentary from the public. More positive and greater interest in learning about housing and housing alternatives were common themes.
  - From our small sample, it seems the Public appears to understand current code prevents things the town wants and allows things that we don't necessarily want.

*B. Discussion regarding small group forums for further outreach*

Pam asked if we could have some Step Card decks for use in interviews and small group forums, and if we can have a refresher on how to use the cards. Ivy indicates yes to both and that we could have 5+ decks. She will bring them to our January 22, 2024 meeting for distribution.

*C. Discussion on reports to date*

1. Lilliane indicates there appear to be discrepancies with income levels and housing costs.
  - Ivy explains the different numbers and what they represent.
  - Pam & Lilliane request the levels are presenting in a more concise way for clarity. We would like other towns and state levels also indicated on the report for comparison purposes
2. Christine asks what our goal is in obtaining all this data. Who are the intended readers.
  - Discussion follows regarding the level of effort to create reports and the budget we have to utilize for Ivy & Carol to prepare reports.
  - Pam indicates that the reports are for educating the Steering Committee so we can provide useful recommendations to the planning board.
  - Other questions: Dan would like to see current demographics. Ivy indicates we only have reported data from census and state sources, and they are always dated.

*D. Scheduling of one-on-one interviews and small group interviews*

1. Discussion on categorization of focus groups.
2. Possible Groups listed: Small Business Owners, Young People, Agricultural groups, Horse owners, Landlords, Long time residents, New Residents, Native temple residents, School employees.
3. Committee to add to or modify the list as necessary to obtain a good representation of the community.

*E. Needs Assessment schedule*

1. We will review the card decks at next meeting
2. Our budget runs out July 31, 2024
3. Questions what chapter are left for us to review

**V. Other Business**

**Adjournment**

Motion to adjourn

Motion: Lilliane

Second: Russ

Approved by vote with all in favor

Meeting adjourned at 8:05 pm