

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, April 28, 2020

Via Zoom Call

6:30 PM

Select Board members on the call: George Willard, Bill Ezell, and Ken Caisse

Other Attendees: John Kieley, Connie Kieley, Carol Mamczak, Bill Walker, Gail Cromwell & Carole Singelais.

Meeting called to order by Ezell at 6:30 PM.

Chairman Bill Ezell Remarks:

- *Ezell reminded participants that the meeting was being held electronically pursuant to Executive Order 2020-04, Section 8, Emergency Order #12, Section 3.*

Comments:

John Kieley asked to speak first due to a scheduling conflict. He updated the board on current COVID19 initiatives. He stated that he attended a FEMA training session on Saturday along with Iphigenia Hatt. This is one of the eligibility requirements in order to apply for FEMA assistance. Follow up steps to ensure eligibility include setting up a FEMA account. Kieley also mentioned one of the challenges is to create a file of volunteer time dating back to January 20th. We would also need to identify covered expenses the Town currently has and will have, including website posting costs. He strongly feels we need to prepare now as the curve is not letting up. The select board asked the board assistant if she would set up a FEMA account, and contact the Fire and Police departments and work with them on this initiative. Kieley also said we will be assigned a Liaison in the next few days to assist with these efforts.

Old Business:

- **Review and Approve Employee Procedures and Policy Manual and Financial Procedures Manual:** *No update at this time.*
- **Marsh Litigation Update:** *Ezell mentioned courts are closed, case is in limbo.*
- **Discussion on outdated Elderly & Veteran's Exemption amounts:** *No update at this time.*
- **Discussion on "Right to Know" seminar date:** *No update at this time.*
- **Discussion on the Placement of the trees in the Common:** *Trees are being planted Wednesday morning. See additional discussion on the tree placement below under the Village Green proposal.*
- **Update on Purple Heart sign locations:** *No update at this time.*

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

- **Update on Emergency order #25 (Authority to grand blanket abatements of property tax interest).** *No update at this time.*

Public Comments: *None*

New Business:

- **Village Green's additional tree proposal** – Carol Mamczak asked if the Village Green Committee could purchase 2 crabapple trees for the common. Caisse asked why they chose a nursery in MA, and there was additional discussion on the place of purchase, and availability of desired tree type. Ezell motioned to go ahead with the purchase of the 2 trees. Caisse second, roll call vote Ezell yes, Willard yes, Caisse yes. Willard also mentioned he checked the staked locations for the placement of the Oak and Elm trees, and commented that he felt the distance from the fence was too far and recommended it be no more than 7ft. Gail Cromwell commented that the town mower needs to be able to fit between the tree and the fence. Connie Kieley also commented that moving the locations would interfere with the existing stumps, electrical lines, and roots from the old trees. She mentioned that Carol Mamczak had done extensive work on getting professional advice on what is the best location for the trees. Ezell asked Willard and Caisse if they wanted be there at 9am Wednesday morning to see the final planting locations. Caisse said he could be there. Carol Mamczak also asked what can be done about bringing back water to the common. She mentioned that Pete Caswell is looking into the integrity of the existing pipe and possible faucet locations. The board voted to allow Caswell to continue looking into making this happen. Ezell yes, Caisse yes, Willard yes. Caisse mentioned that in the winter the pipes would need to be drained so they don't freeze and break. Caisse also asked what was going to be done about the existing tree stumps. Carol said she will look into having them removed. Caisse said the sooner the better, they are a safety issue and he recommended getting the area seeded for new grass ASAP.
- **TCPC Update** – Christine Robidoux updated the board on the broadband internet survey saying there have been 70+ responses so far. Feedback from the survey is that most are in favor of pursuing and also checking with the competition and pricing. The next steps are to explore getting bond counsel. She also mentioned that there might be incentives available now due to the pandemic, and they should try to move forward quickly. Christine also spoke about finding new communication methods for the town. Maybe put up signs in the Village area? She has been in contact with several sign companies. Caisse suggested she contact Don Kramer to see if he can help us out as they have worked with him in the past. Willard will provide Christine with Don's contact information and she will follow up with him.
- **Appoint additional members to the Town Land Research Committee** - Caisse moved to appoint George Willard, Scott Hecker and Kathy Boot to the committee. Ezell seconded. Caisse yes, Ezell yes, Willard yes.

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

- **Select Board Committee Assignments** – Willard indicated he wanted to be considered for the Planning Board Ex-Officio position that Ezell currently maintains. He noted that Ezell is a member of the ZBA which might be considered by some as a conflict of interest. Willard said he would give up his seat on the Police Commission in exchange for the PB seat. Caisse said he will assume the Police position. Connie Kieley commented that she is concerned with this transition and thinks it would be best to keep Ezell on for another year. Willard stressed he wants the position, is qualified, and can handle it. Willard motioned to be appointed to the planning board and that Caisse be moved to the Police seat. Caisse seconded. Ezell yes, Caisse yes, Willard yes.
- **COVID “Sandwich boards” purchase request** – John Kieley asked that the town consider purchasing 2 or 3 new sandwich boards and letters, for COVID communications. The board assistant was asked to work with Camilla Lockwood to research costs and follow up with the board. Kieley mentioned this expense may also be eligible for FEMA reimbursement.
- **Review BAC’s memo to Dept. Heads** – The board agreed with the BAC’s memo and instructed the board assistant to forward the memo to Department and Committee heads.
- **Fall Harvest Festival update** – Caisse said there is basically not enough time to notify vendors and get all the applications back. It usually takes 4-5 months to complete this task and considering we don’t currently even know where we stand with the COVID crisis, it does not seem possible to have the event this year.
- **Review and Sign Forest Fire Warden Appointment form for Mike Connolly** – Caisse said this form is required each year with the State. The form needs to be signed by the board members and sent to the state. The board will sign and the board assistant will mail it to the state.
- **Review and approve Solar Exemption W. Walker, and LUCT forms LeComte** –The board approved and previously signed these forms.
- **Review and approve Intent to cut notice Foley-** The board will sign the PA-7 form, the board assistant will then process.
- **Review Tax Collector notice of execution of property liens on outstanding 2019 taxes** – Caisse commented this is a yearly standard requirement for the board to acknowledge seeing this data from the Tax collector.
- **Discuss member re-appointment, Village Green Felicia Sartell** – Ezell moved to re-appoint Felicia Sartell to the Village Green committee. Willard second. Ezell yes, Caisse yes, Willard yes.
- **Review meeting minutes April 14, 2020** –Caisse motioned to accept the April 14th minutes as amended. Willard second, Caisse yes, Willard yes, Ezell yes.

Meeting Adjourned: 7:30 PM. Motioned by Bill Ezell, Ken Caisse second, Ezell yes, Willard yes, Caisse yes.

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Next Select Board Meeting: Tuesday, May 12th, 2020 at 6:30 PM. Remote numbers will be provided again in the event we are still handling meetings remotely. Ken Caisse will assume the Chairman position. Meeting minutes respectfully submitted by Carole Singelais