

TOWN OF TEMPLE, NEW HAMPSHIRE
SELECT BOARD
MINUTES OF PUBLIC MEETING

November 13th, 2018
Town Hall Annex

Select Board members present: G. Cromwell, B. Ezell, and K. Caisse
Meeting called to order by Ezell at 6:30 PM

Inter-Municipal Agreement for Recycling Services

- This document was signed by Paul Branscombe, Town Administrator of Wilton, and the Temple Select Board.

Fairpoint Case

- Cromwell stated that Fairpoint has sued a number of towns, including us, regarding the evaluation of poles and conduits and the litigation has been going on for years.
- Cromwell said that Attorney Drescher is working on the case and will have a legal draft written up by the end of the week.
- Cromwell suggested that if we had to refund them the back taxes it could be a budget item in the future.

LCHIP (Land Community Heritage Investment Program) Report

- Ezell motioned to approve the annual LCHIP report. Cromwell seconded the motion. All in favor.
- Connie Kieley requested that the LCHIP report be sent electronically.

Town Hall Update

- Connie Kieley said that the new message board has been put up at the town hall and the keys have been glued in. She also said that new mat has been put down and the remote vestibule light has been repaired.

Non-Public Session 91-A:3II(c)

- Ezell motioned to enter non-public session at 6:36 PM. Motion seconded by Caisse, all in favor.
- Cromwell motioned not to publicly disclose the minutes. Motion seconded by Caisse, all in favor.
- Cromwell motioned to reconvene the public session at 6:42 PM. Motion seconded by Ezell, all in favor.

Cleaning Services

- The cleaning service for the town hall and town offices was discussed.
- Ezell said that the budget committee thinks it is prudent to get bids from other cleaning companies. The Assistant to the Select Board will get the bids.

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Letter to Taxpayers

- The SB sent out a letter to the taxpayers (see attachment)
- The SB signed the Tax Collector's Warrant, Property Tax Levy, State of NH.

Appointments to Holiday Lighting Committee & Update on Project

- Cromwell motioned to appoint Matt Cabana and Robert Wills to the Holiday Lighting Committee. Ezell seconded the motioned, all in favor.
- Connie Kieley said that the cost of projects for the HLC is about \$1500 and the donations received so far total \$1500, so the budget is tight. The HLC may have to do fewer trees this year.
- Donations so far: VGC- \$1000; Church - \$250; Recreation Department - \$250.
- Kieley asked how to handle financing for the HLC. Cromwell will ask our auditor. For now Kieley will order the lights and keep track of expenses.
- Schedule of Events: December 1st – Lighting of the maple trees; December 9th – Lighting of the holiday trees following the Recreation Department's band concert with hot chocolate, cookies and carols.

CIP Committee

- Cromwell said that the CIP Committee will meet jointly with the Budget Committee, then interview the main parties, and have a separate meeting of their own before they make their recommendations.

Deputy Tax Collector Pay Rate

- Cromwell motioned to pay the Deputy Tax Collector \$15 an hour. Caisse seconded the motion, all in favor.

Town Report Bid

- The SB reviewed the bid for the Town Report from Rose Lowry. Cromwell motioned to accept the bid. Ezell seconded the motion, all in favor.

Other Business

- Ezell said that there have been a couple of complaints about Avitar. Residents claim that the Avitar employee is not knocking on their door prior to inspecting the property. The SB sent out an apology letter addressing this complaint to one of the residents.
- The SB reviewed the tax rate setting (see attachments)
 - \$50,000 is coming out of the Unreserved Fund Balance to keep the town tax rate at \$5.91.
- Cromwell made a motion to appoint Tara Thomson to replace Gretchen Rae as Deputy Welfare Officer. Caisse seconded the motion, all in favor.
- Cromwell motioned to approve two recommendations from the 250th Anniversary fund: To give a grant to the Temple Elementary School in the amount of \$1000 and to give a

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grant to the Mansfield Library Trustees in the amount of \$350. Caisse seconded the motion, all in favor. (see attachment)

- Tara Thomson announced that Primex would conduct boiler inspections for the municipal buildings on 11/14.
- Cromwell said that \$5000 has been paid to repair gravestones. She said that she will write a letter to the Trustees of the Trust Funds to request \$2000 for these repairs.
- Certificate of Occupancy for Krook was approved.
- Amy Cabana wrote a letter to the Select Board resigning from the Recreation Committee, effective December 31, 2018. Caisse suggested that we put a notice on the town's website to find a replacement.
- The SB signed off on the SchoolCare Medical rates for 2019-2020.
- The state cannot seem to find out when Joe Cournoyer started as Fire Warden for the town. Caisse made a motion to request that up to three paid hours be approved for Betsy Perry to research when Joe Cournoyer started as Fire Warden. Cromwell seconded the motion, all in favor.
- Cromwell motioned to approve the SB minutes for October 23rd as amended. Elizabeth "Humphrey" was changed to Elizabeth Humphrey. "Ken" Perry was changed to Kent Perry. The recommendation made by Tim Fiske to hire Kent Perry was changed in the notes to be included in public session, not non-public session. Caisse seconded the motion, all in favor.
- Cromwell motioned to approve the SB minutes for November 8th as amended. The date of November 8, 2018 was added at top of the page. "From the preliminary rate of \$6.26" was added after "to reduce the 2019 tax rate to \$5.91." Cromwell requested that her email and calculation sheet be attached to the minutes. Caisse seconded the motion, all in favor.

Public Comment

- A resident asked what is going on with the Marsh case. Ezell that they did not file an appeal in court. Cromwell said that they are in violation of the ZBA order because they did not get a special exception. Ezell said that Attorney Drescher is working on the case. Cromwell said that we will take them to court.
- Ezell said that Woodbury has filed for either Chapter 11 or 13. He said that Woodbury is now out of options and the property will eventually will be sold.

Meeting Adjourned: 7:28 PM. Motioned by Cromwell, seconded by Caisse, all in favor.

Next Meeting: Tuesday, November 27, 2018, at 6:30 PM in the Town Hall Annex.

Meeting minutes respectfully submitted by Tara Thomson, Assistant to the Select Board.

TOWN OF TEMPLE, NEW HAMPSHIRE

OFFICE OF THE SELECTMEN

November 19, 2018

Dear Fellow Taxpayers,

Your second property bill for 2018 is enclosed. There is a 79 cent increase this year, meaning that a property valued at \$200,000 will have a increased tax bill of \$158. The following table indicates a comparison with last year.

	<u>2017</u>	<u>2018</u>	<u>Change</u>	<u>% of Total 2018 Tax Rate</u>
Town	\$5.81	\$5.91	+ .10	23%
County	1.25	1.24	-0.01	5%
School: Local + State	<u>17.87</u>	<u>18.57</u>	<u>+70</u>	73%
Total rate per \$1,000	\$24.93	\$25.72	+.79	

The reverse side of this letter gives historical data for town, county, and school tax rates. Note that it is difficult to compare rates before and after revaluations that last occurred in 2014.


Town Cash Policy - All taxes and fees may be paid by check or in cash. We do not accept credit cards. Please note however that payments in cash greater than \$1,000 require an appointment (during office hours) with the Tax Collector or Town Clerk. These appointments may be made by telephone at 878-3873. Please understand that this requirement is intended to enhance safety in the town office. We ask for your cooperation.

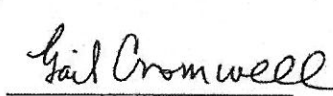
We raised the town portion by 10 cents to \$5.91. We used \$50,000 from the Unreserved Fund Balance (i.e., accumulated surplus) to achieve a reduction in the town tax rate which otherwise would have been \$6.26. We estimate that the end of year Unreserved Fund Balance will remain at about \$455,000 or 11% of our annual expenditures, well within the state recommended range of 5% to 17% for future contingencies.


The budget for 2019 is being prepared now. Plan to attend the Budget Hearing in early February for details on the 2019 Budget.

Our tax rate continues to be dominated by school costs at 73% of the total tax rate. We continue to lose Adequacy Aid from the state (based on enrollment). The very large increase in the Conval budget voted in March 2018 has led to the 70 cent increase in the tax rate. The Conval formula is based equally on school enrollment and total property valuation for the town.

As always we encourage you to contact our Select Board with questions and attend our regular meetings. Niki McGettigan is our Conval representative and should be contacted for school questions. We also urge you to attend the Conval Deliberative Session early in 2018 and Town Meeting on March 16.


Ken Caisse


Gail Cromwell


Bill Ezell



Board Assistant <boardassistant@templenh.org>

Fwd: Tax Rate

1 message

Gail P. Cromwell <gpierson@tiac.net>

Tue, Nov 20, 2018 at 9:39 AM

To: "boardassistant@templenh.org Assistant" <boardassistant@templenh.org>

Tara, here is the email we attached to the minutes last meeting.

Begin forwarded message:

From: Gail P. Cromwell <gpierson@tiac.net>**Date:** November 9, 2018 11:05:05 AM EST**To:** Select Board for Temple NH <selectboard@templenh.org>, Jeanne Whitcomb <templetax@comcast.net>**Cc:** Gary Scholl <gwscholl@gmail.com>, John Kieley <johnkieley574@gmail.com>**Subject:** Tax Rate

The DRA bumped up our "overlay" which is an amount that they want us to allocate to cover any abatements. That raised our 5.91 to 5.92.

However I called Stephanie at DRA and she said she would talk to her supervisor and get our rate back down to 5.91.

So I wound up speaking with an official who said if we raised our use of FB by \$500 we could stay with the 5.91. So I agreed to that thinking that 500 was pretty minor. I hope you all are in agreement with that.

We will get a new version of the tax setting document which will show I think an overlay of \$280 and use of FB of \$50,000 and the town tax rate of 5.91.

Among the interesting things I learned is that the overlay is not just an allocation for abatements but covers a rounding error in the other tax rates. Who knew.

So the next step is that we will get an email accepting our tax rate and then we can proceed with tax bills. Their office is closed on Monday for Veterans Day so if we don't get it today it may be Tuesday.

So we are just waiting.

We do need to draft the letter to taxpayers. Here is what we sent last year.

Gail

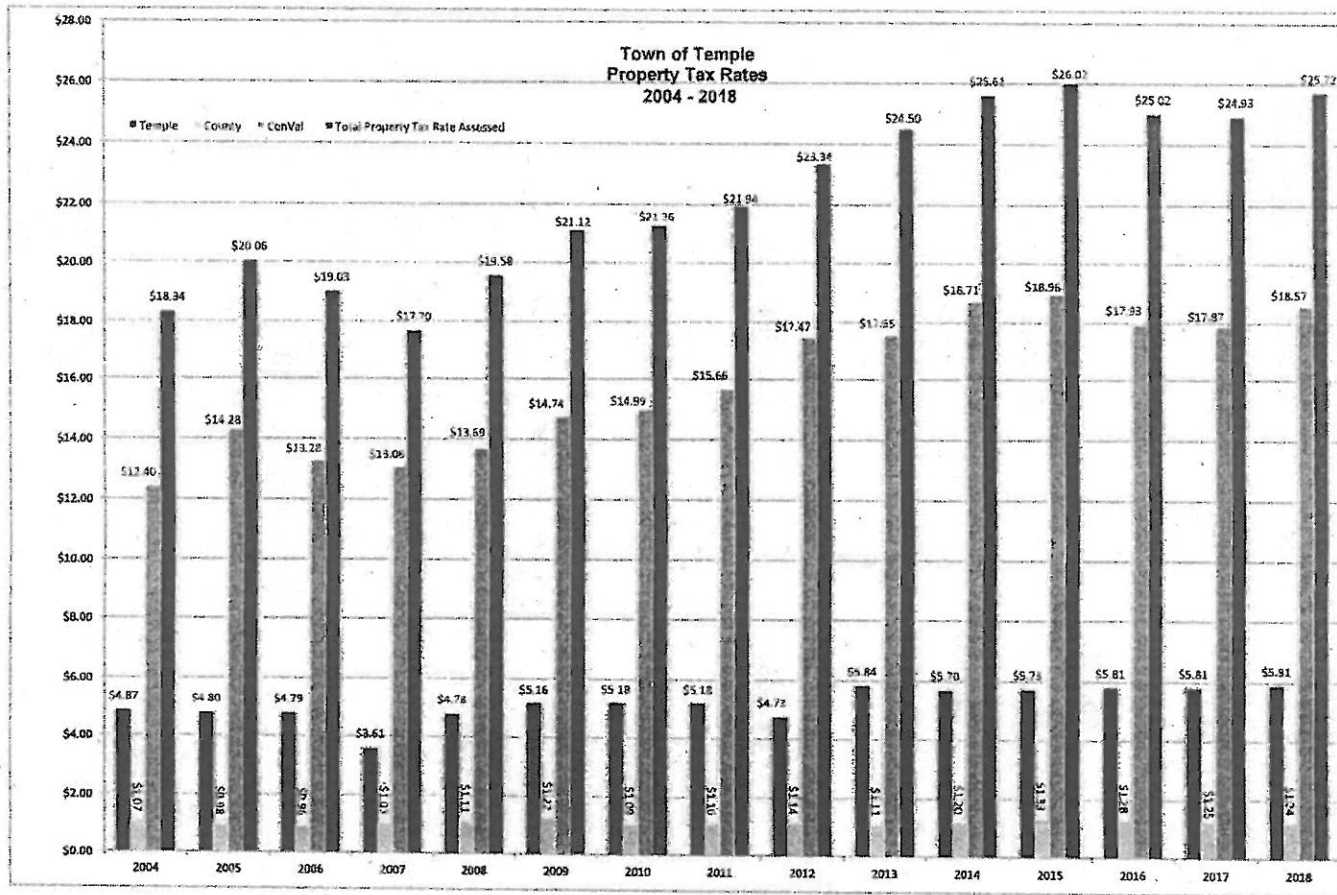
1,351,022 (473,455) 8,400 (200)	Amount to raise	Tax base	col B/ col C	
	885,767	141,487,747	0.00626	6.26 per thousand
IF use	33,000			
	852,767		0.00603	6.03
IF use	45,000			
	840,767		0.00594	5.94 per thousand
IF use	40000			
	845,767		0.00598	5.98 per thousand
IF use	63700			
	822,067		0.00581	5.81 per thousand
$x = \text{desired rate} * 141487$ $\text{where } x \text{ is amount of FB to use}$				
If you want a 6.00 rate, 848922 which is using 885767-848922=				
			885767	
			-848922	
	use this amount of FB		36845	
If we want to go up 10 cents to 5.91, 836188.17 (5.91*141487)				
			885767	885767
			-836188	-49500
	use this amount		49579	836267
				5.91

Historical Tax Data 2018

Tax Year	Temple	County	ConVal	Total Property Tax Rate Assessed
2004	\$4.87	\$1.07	\$12.40	\$18.34
2005	\$4.80	\$0.98	\$14.28	\$20.06
2006	\$4.79	\$0.98	\$13.28	\$19.03
2007	\$3.61	\$1.03	\$13.06	\$17.70
2008	\$4.78	\$1.11	\$13.69	\$19.58
2009	\$5.16	\$1.22	\$14.74	\$21.12
2010	\$5.18	\$1.09	\$15.66	\$21.94
2011	\$5.18	\$1.10	\$15.66	\$21.94
2012	\$4.73	\$1.14	\$17.47	\$23.34
2013	\$5.84	\$1.11	\$17.55	\$24.50
2014	\$5.70	\$1.20	\$18.71	\$25.61
2015	\$5.73	\$1.33	\$18.96	\$26.02
2016	\$5.81	\$1.28	\$17.93	\$25.02
2017	\$5.81	\$1.25	\$17.87	\$24.93
2018	\$5.91	\$1.24	\$18.57	\$25.72

Please note that town properties are revalued every five years. The revaluations that occurred in 2004, 2009 & 2014 caused fluctuations in the tax rate (not necessarily your tax bill).

While Temple's town operating budget remains relatively flat, warrant articles vary substantially from year to year also causing fluctuations.



Temple 250th Anniversary Fund
Advisory Committee

Julie McAdoo
Vince Mamone
Christine Robidoux

November 6, 2018

Select Board
Temple, NH

To the Select Board members,

The advisory committee met on November 5th to review two complete applications we received for 2018 funds. The applications were for a playground slide at the elementary school in town, and for a digital video recorder and projector for public use, to be stored at Mansfield Library.

For details of the two applications, including funds raised, invoices, and projections for future funding sources, please refer to the attachment in my email to you of October 24th.

The current available account balance for the Anniversary Fund, held by the town, is \$2,323.96 (as of September 30th).

After careful review and discussion, we propose that the Anniversary Fund distribute awards as follows:

- 1) **\$1,000.00** to Temple Elementary school for their project totaling \$3,805.30.
- 2) **\$350.00** to the Mansfield Library Trustees for their project estimated at a total of \$800.00.

Total expenditures from the Fund account in 2018 to total \$1,350.00.

Please advise us of the meeting date when the BOS will review this, and if you would like one of us to attend that meeting.

Respectfully submitted,

Julie McAdoo, chair