

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, October 27, 2020

Via Zoom Call

6:30 PM

Select Board members on the call: George Willard, Bill Ezell, and Ken Caisse

Other Attendees: John Kieley, Connie Kieley, Christine Robidoux, Vivian Wills, David Rosen & Carole Singelais.

Meeting called to order by Caisse at 6:30 PM.

Chairman Ken Caisse Remarks:

- ***Caisse reminded participants that the meeting was being held electronically pursuant to Executive Order 2020-04, Section 8, Emergency Order #12, Section 3.***

Public Comment: Christine asked how the public can notify boards if they are having trouble accessing zoom meetings. It was noted that zoom issues could affect everyone from gaining access, or it could only be individuals having trouble. No easy solution but the assistant to the SB and the SB can be emailed or each committee can provide contact information on their agendas. Christine also gave a community planning update and mentioned they were working with Tom Hawkins on creating a sign. Connie asked Christine if she could send all comments regarding the sign to the Town Hall committee. Christine also provided a broadband update saying that the deadline is coming this week and they only expect 1 or 2 proposal responses. She also mentioned that other towns are not getting responses from Comcast or other cable companies either. She spoke with bond council who felt we were doing our due diligence however recommended we talk with our town attorney. The hopes are that we keep moving forward so we don't miss out on funding. Caisse motioned that Christine be able to contact attorney Dresher. Ezell seconded, roll call vote was unanimous in favor. Caisse offered assistance and added that we have already spent a lot of time on this and don't want to go back and restart the process.

Old Business:

- **Marsh Litigation Update:** No new Update
- **Discussion on outdated Elderly & Veteran's Exemption amounts:** Caisse said a work meeting needs to be set soon.
- **Review and Adopt revised Financial Policy:** Willard made a motion to adopt the revised policy dated August 5th with all noted revisions included. Ezell seconded, roll call vote unanimously approved.
- **Update on finding a contractor to do the work on the Municipal Building:** Caisse asked Robidoux for Greg Ellis's phone number so he can call him this week.

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New Business:

- **Town Land Research question - Tim Fiske** – Tim asked the board for permission to go onto the Skladany land to dig some test pits with a backhoe. Caisse motioned to allow Tim to access the land for this purpose. Ezell seconded, roll call vote unanimous in favor.
- **Line Item Budget question with Library Trustee– Cam Lockwood** – Cam asked if they could transfer \$300 from line item “Miscellaneous” and move it to line item “Landscaping”. Caisse said he had no issue with this and asked if this money will be used this year. He also mentioned if they need more money in 2021 to let the BAC know. Willard motioned to allow the Library Trustees to move \$300 from Miscellaneous to Landscaping. Caisse seconded, roll call vote unanimous in favor.
- **COVID19 Update**– John Kieley reported that our Fire Chief has spoken to Peterborough’s Fire Chief and he felt “good” about Peterborough being able to serve our residents even though some of their personnel are currently self-quarantining. John also mentioned a new positive case in Temple and commented that the predicted fall surge was happening state wide. He summarized about 47% of new cases are from normal daily activities, 30% are from cluster groups such as churches, schools and rally’s, and the remaining % coming from travel to other regions with higher infection rates, plus all other reasons. Kieley feels we need to step up our defense and suggested sending more notices to residents and businesses in hopes of pushing out more information. John also mentioned that the vaccine may not be out for another year and we need to start thinking about a model for how we will hold town meeting in March. John also mentioned that the town reopening steering committee has come up with a lot of good material however based on the current infection rates, maybe they need to invest their resources on keeping the town safe and put the reopening plan on the back burner. He noted that one exception is the municipal offices which due to the cold weather, will need to open the lobby area soon. There was additional discussion on possibly purchasing an air purifier, and other cleaning materials. Ezell commented it is not a bad idea to send out a pep talk letter and maybe purchasing a small purifier for the lobby. It was decided a draft letter will be written in the next few days with the hopes of mailing it out shortly after the election. David Rosen commented he agrees the numbers are going up and wonders if we should mandate masks in town. He also feels a mask campaign is a good idea.

On a separate note, Connie asked what the process is to reappoint members to committees and asked if Tedd Petro and Priscilla Wheeler could be reappointed to the Town Hall Committee. She also mentioned Ron Pulos sent a letter of interest. Caisse motioned to accept Tedd Petro, Priscilla Wheeler and Ron Pulos as members up to 2023 pending seeing letters of interest. Ezell seconded, Roll call vote unanimous in favor. Connie also mentioned she received the annual letter from LCHIP. She noted that the Select board are the stewards of the Town Hall building and she mentioned that since the building is closed, there will only be a review of the exterior of the building. Caisse said if the building is closed, it should be ok for one person to enter to do the interior inspection. Caisse will also ask Kent Perry to enter the building on a regular basis

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and make sure the heat is on and everything looks ok. The cleaning service also has been going to the building weekly and has been flushing the toilets. Caisse motioned that the LCHIP report be completed by the Town Hall committee and forwarded to the board for review prior to mailing. Ezell seconded, roll call vote was unanimous in favor.

- **Approve MS-535 Financial Report of the Budget** – The board signed the document that was completed by our town accountant Brenda Wiley.
- **Approve Carole Singelais as the Primary point of contact with the E9-11 system** – Caisse approved the document.
- **Approve Notice of Intent to Cut – Society of the protection of NH Forests** – The board did previously approve the document.
- **Approve Solar Permit application – J. Randzio (Woodcock Run)** - The board approved the application.
- **Approve Building Permit application – N. Sartell (Remodel)** - The board approved the application.
- **Approve Building Permit application - McElreavy (Barn)** – The board approved the application.
- **Approve Building Permit application – K. Rautiola (Garage)** – The board approved the application.
- **Approve Building Permit application – G. McGonagle (Deck & Remodel)** - The board approved the application.
- **Discuss Payroll Schedule** – Ezell noted that the BAC recommended changing the payroll cycle from Weekly to Bi-Weekly. Caisse asked the SB assistant to email all employees and paid elected officials, and ask them what their preference is.
- **Other Business:** Caisse noticed there were a couple of smoke detectors missing at the municipal office. He wants to purchase 3 and get them installed. Caisse motioned to spend under \$100 to purchase, Ezell second. Roll call vote was unanimous in favor. Caisse said there are a couple of lights out at the building and he will change those as well.
- Connie mentioned that groups asking about holding exercise classes at the town hall, can maybe do these types of classed virtually. Caisse offered David Rosen our town Zoom account if he would like to use it. The SB assistant will email and offer this to him. Willard mentioned he may have his own virtual platform.

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- **Committee Reports:**

SAC - Willard provided an update on Conval's tent usage. He mentioned that the larger tents did not pass inspection, and the smaller tents have been working out well and the school plans on continuing with outdoor classes through November 24th. He also noted the committee is working on purchasing an air filtration system prior to returning to indoor classes. He noted some schools were also teaching remotely. He also mentioned the state will be paying \$500,000 cares act money and noted they are also working on their budget and estimate it will cost over 1 million dollars for pandemic related costs, mostly for PPE.

Land Use Committee – Willard mentioned some recommendations the committee has come up with for the town owned properties. Caisse believes we may need to discuss some things like changing the lot descriptions, with our attorneys. He also thought there was talk about combining lots. Willard said there was discussion on that and he mentioned how much money they may get if they sell the lots. Caisse asked if they could have their chair send a copy of their recommendations to the board. Robidoux said there was a draft they are working on and there are the meeting minutes and she noted the SB will get a formal document from the committee.

- **Review Meeting Minutes October 13, 2020**– Caisse motioned to accept the minutes with some minor corrections. Willard seconded, roll call vote, Caisse yes, Willard yes, Ezell yes.
- **Meeting Adjourned:** 7:50 PM. Motioned by Willard, second by Ezell, roll call vote Ezell yes, Willard yes, Caisse yes.

Next Select Board Meeting: Tuesday, November 10, 2020 at 6:30 PM. Remote numbers will be provided in the event we are still handling meetings remotely. Meeting minutes respectfully submitted by Carole Singelais