

# Temple-Greenville Police Joint Board

## Minutes of the Public Meeting

### September 12, 2016

The meeting was called to order at 6:00 by Chairman George Willard. Attending the meeting were Carla Mary and Douglas Reardon of Greenville, Gail Cromwell of Temple, and Chief McTague.

A motion by G. Cromwell, seconded by C. Mary to accept the minutes of the August 15, 2016 meeting as written was passed, with D. Reardon abstaining due to his absence at the August meeting.

#### OLD BUSINESS

Electrical work:

Chief McTague presented the board with two sets of quotes.

Water Heater: D. Reardon quoted a price of \$868.00 to replace the 6 gallon water heater with a 40 gallon unit which will include a mixing valve. Will Wildes quoted \$310.00 to wire a 220 Volt outlet for the larger tank.

A motion by C. Mary, seconded by G. Willard to install a new water heater as quoted above was passed, with D. Reardon abstaining, due to his involvement in the installation.

For the electrical work required by the Department of Labor, which includes lighted exit signs and a new outlet in the front office, and GFCI quotes.

Will Wildes quoted a total of \$450.00 for the front office outlet and signs. His quote for the GFCI was unavailable at the meeting.

John Sheridan quoted \$270.00 for the signs, \$280 for the GFCI outlets and \$350.00 for the water heater.

A motion by C. Mary, seconded by D. Reardon to hire Will Wildes to complete the electrical work, contingent upon his quote for the total project being lowest, was passed unanimously.

#### NEW BUSINESS:

Chief McTague requested that the board appoint Mike Heikkila to the open full time position and send him to the full time academy in January, subject to a one year probationary period, and completion of the academy.

C. Mary asked how M. Heikkila's current schedule of 40 hours per week affects NH Retirement and other benefits, as he has been considered a part time employee, but with full time hours. Chief McTague stated that officers can work 1300 hours per year under their part time certification, but that he is unsure of how that would affect benefits. The department will check with other departments that hire part time officers for seasonal 40 hour per week positions to see how they handle benefits.

C. Mary requested that the department work with Kelley Collins on these issues.

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G. Cromwell questioned the rate of pay for the full time position. Chief McTague stated it would be similar to former Officer Weston's salary, upon completion of the academy, but would be at a reduced rate until then.

G. Willard asked the chief if he has spoken with any of the potential part time candidates mentioned at the August meeting. Chief McTague reported that a background check was being completed on the certified part time officer, and that he was waiting until closer to the upcoming part time academy to hire an uncertified officer, as they wouldn't be able to work until then.

A motion by D. Reardon, seconded by G. Willard to appoint M. Heikkila as a full time officer effective October 1<sup>st</sup>, contingent upon his successful completion of the Full Time Academy was passed unanimously.

#### 2016 BUDGET

Elizabeth informed the board that due to an error in the property and liability quote, that line item had doubled. G. Cromwell questioned whether there was room in another line item to cover the increase. There is a balance in the Dispatch line, which has been paid in full, but not enough to cover the entire amount.

#### 2017 BUDGET

The department presented a draft budget for 2017. Many of the line items are estimates at this point in the year, as quotes are not yet available. Outstanding items include NH Retirement contributions, and all insurances.

Chief McTague requested that a wage study of surrounding towns be completed, to assess compensation rates. He will have Vicki Moylan contact the departments in the Conval and Mascenic districts and gather wage and benefit data.

Chief McTague informed the board that the two computers that are used for Database management need to be replaced next year.

#### CHIEF'S REPORT:

Chief McTague reported that the expected spike in activity has occurred. D. Reardon asked if domestic violence issues also increased. Chief McTague said yes, there had been domestic violence related arrests in both towns recently, as well as an increase in criminal mischief.

G. Cromwell reminded the chief that Temple's Harvest Festival is coming up. Chief McTague responded that the department has plans in place to cover it as usual.

Chief McTague requested that the board consider increasing Detail Billing Rates. They have not been adjusted in several years. The chief informally queried neighboring departments and found that area

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billing rates range between \$75.00 and \$81.00 dollars, with a range of \$45.00 to \$58.00 dollars to the detail officer, with the remainder to the town to cover expenses.

G. Cromwell mentioned that the Brookline Town Administrator had recently done a study of costs, and that enough money should be collected to cover retirement, medicare, and workers' comp insurance.

Chief McTague recommended that the board increase the rate to \$75.00, with \$50.00 to the officer, and \$25.00 to the Detail Revolving Fund.

A motion by D. Reardon, seconded by C. Mary to increase the hourly detail billing rate to \$75.00 effective immediately, with \$50.00 the officer and \$25.00 to the detail revolving fund was passed unanimously.

C. Mary requested a breakdown of the benefit and insurance costs of details.

D. Reardon asked about whether the requests for detail were continuing into the fall. Chief McTague reported that both PSNH and Asplundh were continuing work in the area, which he expects to continue late into the fall.

The board signed a purchase order for ammunition to be used for firearms qualifications.

A motion by C. Mary, seconded by G. Cromwell to adjourn the meeting at 6:43 was passed unanimously.

The next meeting will be held on October 3, in Greenville at 6:00 PM.