

TOWN OF TEMPLE, NEW HAMPSHIRE
BOARD OF SELECTMEN
May 16, 2017
MINUTES OF PUBLIC MEETING

Board members present: Gail Cromwell, Bill Ezell, and Ken Caisse

Call to order by Cromwell at 6:30 p.m.

Cromwell announced she would be recording the meeting.

Public Hearing on ratification of voting results of 3/16/17: At 6:30 p.m. the public hearing was opened. Cromwell explained there was a need to ratify the results of town voting held on Thursday 3/16/17. The original voting date had been scheduled for Tuesday 3/14/17, but voting had been postponed due to a severe snowstorm. Cromwell read the text of HB329 and noted it had been signed by the governor on April 21st and took effect immediately. Cromwell stated that election results are now protected from any legal ramifications, however any results other than election of a person to a town position need to be ratified in a properly noticed public hearing. To meet the requirements, a public notice for the hearing was published in the Monadnock Ledger-Transcript and posted on the town website at TempleNH.org. Printed notices were also placed at the Municipal Building and Temple store. Town Moderator Steve Cullinan was present and stated he and the Board of Selectmen had all agreed to the postponement as a common sense thing. It was noted the Road Agent had also provided his input as well. Caisse then read the following motion: The Board of Selectmen of the Town of Temple hereby legalize, ratify and confirm all "actions, votes and proceedings" of the session that took place on March 16, 2017. Ezell seconded the motion, and the vote was all in favor. Cromwell stated the results of voting on SB2 and zoning amendment were now legally ratified. The public hearing was closed at 6:34 p.m.

Painting estimates: Connie Kieley provided and explained three interior painting quotes from Dan LaSalle. One for \$450 would cover repair and painting of areas in the Municipal Building. The board discussed money available in the budget to cover the cost. The floor situation at the Municipal Building was also mentioned, and Caisse promised to get it done by the end of the month. Motion by Cromwell to spend \$450 for the work in the Municipal Building, second by Ezell, and so voted. Kieley will contact LaSalle for timing. The other two quotes were for work to be done in the Town Hall, one for \$650 to cover painting of certain areas in the main hall portion, and the other for \$550 to cover painting of the loft floor and stairs. Funds available in the budget as well as amounts spent last year were discussed, as well as availability of monies from Trust Funds. Motion by Caisse to take \$1,200 out of the budget for painting in the Town Hall as per the estimate by Dan LaSalle, second by Ezell, and so voted. Ezell asked about furnace inspection and cost, and offered to install a new thermostat, which was agreed to.

Approval of Minutes: The minutes of 5/9/17 were reviewed. Caisse made a motion to approve as written, second by Ezell, and so voted. The board discussed changing the format of the agenda, returning to the previous format. It was suggested the newly approved Rules and Procedures be posted on the town website.

Paperwork: 1) A junkyard license for Doug Guy was signed as all paperwork was in order. 2) A Building Permit application for Steve Andersen for a waiting room addition was reviewed and discussed. The board declined to make a decision at this meeting as no setbacks were provided on the application plus there was a question about status related to a previous Site Plan Review of the property. Ezell will speak to Allan Pickman, Planning

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Board Chair, and Andersen will be asked to provide setbacks. 3) A Building Permit application for Gerard Labonte for a new house was reviewed. The board decided they would like more information as no site map was presented and they could not determine location of the home, well, and septic on the property. Approval was postponed and the applicant will be contacted to provide the requested information.

Village Green Committee: Cromwell explained a new method for the VGC to handle money and issue receipts, which has been approved by the town auditors. Brief discussion followed. Motion made by Cromwell reading from a written statement (attached) to accept the new procedure for receipts and expenditures for the VGC, second by Caisse, and so voted. An issue with the VGC purchasing plants and flowers from King Farm was then discussed. A letter asking for a line of credit will be expedited and sent to King Farm.

Building Permit Fees: Review of Temple's current fee structure and comparison with other towns in consideration of revising rates. Extensive discussion followed, with related topics including: duties and compensation of Building Inspectors; issuance of Occupancy Permits; calculating costs related to administration and overhead; possibility of state downshifting septic inspections onto municipalities; a need to revise and improve the Building Permit Application form; definitions for "setback" and "road" need to be developed. The board will continue to gather information and work on 1) fees and 2) information on form. The town's current Building Inspector and the Health Officer have been consulted as part of this process. Also, the Planning Board would like to see changes made as well. Ezell would like an official statement from the Board of Selectmen regarding fees for the Planning Board, and Cromwell suggested he contact NH Municipal Association for answers.

Appointments: C. Kieley informed the board that Greg Robidoux will be joining the Zoning Board of Adjustment (ZBA), although this is not official as yet.

Public Comment: Jeanne Whitcomb commended the board for holding a peaceful meeting. Christine Robidoux inquired about BOS minutes not being up to date on the town website. Heidi Jordan commented on issues related to road boundaries and setbacks. In response to Jordan, C. Kieley noted old houses would be grandfathered.

Motion to adjourn made by Ezell, second by Caisse, and so voted at 7:36 p.m.

Minutes submitted by Betsy Perry

~ The next regularly scheduled meeting will be held Tuesday, May 23, 2017 ~

Voted by Select Board on May 16, 2017

Procedure for Receipts & Expenditures by the Village Green Committee

Checks received by the Village Green Committee should be payable to the Town of Temple. Cash receipts will be converted into a check by the VGC. The VGC shall transfer all receipts within a week of collection to the town office where a receipt will be issued to the VGC and signed by both the town office and the VGC representative. The office will then promptly mail or otherwise convey such monies along with a separate copy of the town receipt to the Trustee of Trust Funds for deposit into the VGC Trust Fund, notifying the VGC Chair and Treasurer. The Trustees shall email the VGC Chair and Treasurer when the deposit is completed. No receipts will go through the town General Fund.

The Village Green Committee shall request payments from the Trustees of Trust Funds in the form of approved vouchers, invoices, receipts or other documents indicating that the money is being spent properly for Committee purposes. Two signatures of members of the VGC indicating approval must be included on these documents. The Trustees of Trust Funds shall make payments as requested directly to vendors or to individuals for reimbursement and notify the VGC Chair and Treasurer when made. No expenditures will go through the town General Fund.

