

TOWN OF TEMPLE, NEW HAMPSHIRE
PLANNING BOARD
May 18, 2016
MINUTES OF PUBLIC MEETING

Board members present: George Willard, Camilla Lockwood, Allan Pickman, Brian Kullgren, Ted Sartell, and Tedd Petro

Call to order by Pickman at 7:02 p.m.

Approval of minutes: Motion by Sartell to approve the minutes of 05/04/16 as amended, conditional upon review of minutes by Tim Fiske, second by Brian Kullgren, and so voted.

Driveway Regulations: Extensive review of document and discussion occurred. Proposed revisions and related decisions summarized as follows:

Page 2, Section V, Paragraph B: delete last sentence referring to Town plowing driveways – all in favor.

Page 3, Section V, Paragraph L: whether if “mailboxes on the left” still needed – decided to leave in; delete “to facilitate municipal snow removal” - decided to ask Road Agent.

Page 3, Section V, Paragraph M: delete “for purposes of snow removal” - decided to leave in.

General: need to be clear and consistent throughout the document, especially in determining what is suggested vs. required; distinction between “will” and “shall” was debated; RSA’s will be consulted.

Page 1, Section III, Permit: whether a permitted driveway location is the “only” location; concerns about safety issues with a newly constructed driveway on Memorial Highway, which after approval by the Road Agent and Planning Board was altered during construction. Consider having subdivision approval conditional upon a safe driveway.

Waivers: currently the Road Agent can authorize waivers; consider having waivers in writing; tighten up the process as presently too much authority and pressure on just one person; Road Agent has too much singular power; consider having Planning Board do a site walk; require in Subdivision Regulations that driveway be shown on plat; consider having Board of Selectmen or their appointed agent authorize any waivers; consider having the Planning Board authorize any waivers; have another process with permit to be signed by Road Agent, and if not adhered to then go to Planning Board; require in Subdivision Regulations that driveway location that meets Driveway Regulations be shown on plat; revise Section III - Permit paragraph; if decide to go with “BOS or their agent” language, the BOS should be contacted so they can discuss; difference between discretion vs. appellate process.

Pickman will edit the document to reflect discussion and send out revised draft to board members before the next meeting.

Status of Mamone subdivision: The property owner stopped by the town offices earlier in the week to advise the work to move or take down the old sheds has been completed. The next step will be to obtain copies of revised plats for signature and recording.

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Pipeline update: Lockwood commented that May 26th is the project 'drop dead' date.

Accessory Dwelling Units: Pickman advised he feels the town is already in compliance with this new law that goes into effect in June of 2017. He added the board may need to tweak a few items in zoning, which he considers to be minor 'housekeeping' changes. He said compliance may be harder for towns who have not previously allowed this.

Master Plan: Pickman asked how the board wants to proceed with updating this document. Lockwood stated she sees regulation changes relating to content within the Master Plan. Pickman noted the intent of the plan probably will not change much, as most residents continue to indicate they want the town to stay the same.

Move to adjourn by Sartell, second by Lockwood, and so voted at 8:22 p.m.

Minutes submitted by Betsy Perry

~ Next regular meeting to be held on June 1st, 2016 at 7:00 p.m. ~