

TOWN OF TEMPLE, NEW HAMPSHIRE
BOARD OF SELECTMEN
December 8, 2015
MINUTES OF PUBLIC MEETING

Board members present: Gail Cromwell, George Willard, Ken Caisse

Call to order by Cromwell at 6:30 p.m.

Prior Minutes: Move by Caisse to approve the 11/24/15 minutes as written, second by Willard and voted in the affirmative.

Paperwork: Signed vouchers.

Home Business Request: Keara Castro met with the Board to discuss opening a home business at 7 Laurel Wood Drive. Castro explained what type of business she would like to start. Cromwell reviewed the requirements in the zoning ordinance and stated that, per Castro's description, it appeared that the requirements for a "Home Business I" are met. Move by Willard to approve the operation of a "Home Business I" by Keara Castro at 7 Laurel Wood Drive, second by Caisse and voted in the affirmative.

Cemetery Trustees: Reenie Cullinan, representing the Cemetery Trustees, met with the Board to discuss the repair and preservation of "historic" gravestones located in the Wives and Mothers Cemetery and East Cemetery. Cullinan explained that she had contacted the State of NH and received the names of three companies that specialize in such preservation, of the 3 companies there was only one company out of Bedford who responded to her inquires. Cullinan has also been researching funding to cover the cost of repair and preservation. The Trustees of the Trust Funds have tentatively approved \$10,000 from one of the cemetery trust funds. Cullinan has applied for a grant from the 250th Anniversary Fund in the amount of \$1,000. There is a possibility of applying for an LCHIP grant from the State of NH at some point, however, the cemeteries would need to be listed in the State of NH Historical Register or the Federal Historical Register. Cromwell requested that the Cemetery Trustees try to obtain at least one more bid for repair and preservation of the gravestones. Tim Fiske, Road Agent, suggested that Cullinan contact Peterborough Marble and Granite.

Town Clerk Presentation: Wendy Drouin, Town Clerk, met with the Board to discuss several topics.

Drouin and Sandy Rowe of Interware made a presentation on what would be required for the town to begin to accept credit cards. Interware would be the "processing" agent for the credit cards. There is a fee of \$1.50 per item processed and a fee of 2.95% per transaction which would go directly to Interware and Interware would pay the credit card companies. The town has the option of accepting credit cards on-line for renewals only, or accepting on-line and in the office. The Town Clerk, Treasurer and Administrative Assistant would need to work with the bank before any change could be instituted.

Drouin informed the Board that currently the town subscribes to "Blue Book" for cost data on cars, she would like to add trucks, at \$300 annually, and motorcycles, at \$150 annually. This would allow processing of new registrations to be more efficient as the information needed would be in the computer and she would not need to stop to try to find the cost information.

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Town Clerk Presentation: The State of NH increased the Town Clerk fees by \$1.00 effective 7/1/15. Drouin reviewed transactions for the prior 3 years and requested that \$2500 be added to her salary in 2016 to reflect the increase.

Drouin provided the Board with information regarding Town Clerk certification program, which is a 4 year program. Drouin requested that the town budget \$535/year for the next 4 years to allow her to attend this training. Drouin stated that she may be able to obtain a scholarship for one year, however, she would need the Board to write her a letter refusing to fund the year in order to qualify for the scholarship.

Drouin provided the Board with information on the cost of preservation of historical records. Drouin explained that it is the responsibility of the Town Clerk and the Board of Selectmen to preserve these records.

Drouin reviewed custodial issues at the Municipal Building including, but not limited to, the small island in front of the Municipal Building, the lobby, restrooms and hallway, outside lighting, shades for the windows, and a rodent problem.

Drouin asked the Board to speak to the Temple Band and request that they not rehearse at the Town Hall on the nights prior to elections in 2016. There will be four elections in 2016.

Road Agent Requests: Tim Fiske, Road Agent, spoke to the Board about having the furnaces in all the buildings serviced.

Fiske spoke to the Board about hiring Selectman Ken Caisse for part-time on the Highway Department for snow storms and ice storms. Fiske stated that this is his idea due to the fact that he is limited in finding qualified part-time people who are willing to do the job. Fiske has already researched this issue and has found out that Caisse cannot work more than 40 hours in any one week. Willard stated that "conflict of interest" needs to be considered. Move by Willard to authorize Fiske to hire Ken Caisse to work for the Highway Department with the understanding that Caisse may not work more than 40 hours in any week and with the understanding that in any instance that his position creates a conflict of interest Caisse will recuse himself from a vote regarding the Highway Department, second by Cromwell and voted Cromwell and Willard – yes, Caisse recused himself.

Committee Reports: Willard informed the Board that the BAC reviewed Recreation and Animal Control budget requests. The Recreation Committee is requesting an increase of \$400 to \$3900. There was discussion about the tennis courts and quotes were received from Vermont Tennis Courts for \$3296 and the US Tennis Association with estimates from them from \$3000 up to \$35,000. Once repaired it is estimated that it would cost \$1000 per year to maintain the tennis courts. Animal Control is requesting an additional \$300 to build an enclosed kennel.

Cromwell informed the Board that the Police budget request has been updated to reflect a 1% wage increase which would result in an approximate increase of \$3000+ for Temple's share.

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Willard informed the Board that the Planning Board reviewed and revised the noise ordinance. Willard thinks that the PB will look at revision to the sign ordinance after the hearing on the noise ordinance.

Cromwell spoke about the SAC meeting where Conval presented its strategic plan and 3rd round of budget proposals.

Cromwell reviewed the recent work of the Pipeline Committee and said that she would have the information to file for "intervenor" status with FERC at the 12/22/15 meeting.

Miscellaneous: Cromwell informed the Board that she had received a complaint about a septic installation on Ben Fisk's property. Caisse suggested that a letter be sent to Fisk requesting that he meet with the Board to discuss this installation.

Christine Robideaux, Library Trustee, asked the Board questions regarding the Library budget as the Library has not been re-scheduled with the BAC yet. Cromwell suggested that Robideaux contact the BAC Chair to find out when the next meeting of the BAC is scheduled.

Cromwell informed the Board that Butch Walker, one of the Directors for the Lukas Foundation, has invited the Board to tour the Lukas facilities. The tour can occur between 10 am and 2 pm or 3 pm and 5 pm. The Board thought that a tour could be arranged for early 2016.

Motion to adjourn at 8:41 pm by Cromwell, second by Willard and voted in the affirmative.

Minutes submitted by Debra Harling

~ Next meeting scheduled for Tuesday, December 22, 2015 at 6:30 pm, Town Hall Annex ~