

TOWN OF TEMPLE, NEW HAMPSHIRE
BOARD OF SELECTMEN
JULY 13, 2016
MINUTES OF PUBLIC MEETING

Board members present: George Willard, Ken Caisse, Gail Cromwell

Call to order by Willard at 6:30 p.m.

Cromwell stated that she would be taping the meeting for her own use.

Old Business: Dry Hydrant – Caisse is waiting for a report on three dry hydrants so costs may be obtained. Cromwell suggested that the FD contact Mark Scott regarding the dry hydrant on Tobey Lane.

Municipal building repairs – The flooring cost will be \$3,287, with total cost approximately \$3,977 including paint and toilet. The Office Personnel chose gray for the floor color. Move by Cromwell to order tile and start work on the Municipal Building project, second by Willard and voted in the affirmative. Caisse will schedule with the Road Agent for demolition of the floor.

Town Hall storage – Responses have been received from the Drama Club and Recreation Commission. Follow up with the Historical Society will be done.

Code of Conduct – no action at this time.

LUCT-Jeta Grove – The Administrative Assistant will forward prior emails from Attorney Hanna and Mark Stetson of Avitar. LUCT bill needs to be sent.

69 Kullgren Road – a letter has been sent to the property owner, certified-return receipt. No response at this date.

Mazza request re: M 08 L 040 – Discussion about the request for a letter and Attorney Drescher's recommendation. Mr. Drescher advised that signing the letter would have no effect on the ZBA conditions at the registry and should not be signed. Move by Willard to sign the letter for the Mazza's stating M 08 L 040 is now in conformity with the zoning ordinance, second by Caisse and voted Willard and Caisse – yes; Cromwell – no, as this is contrary to the Attorney's advice and not in the best interest of Temple. Cromwell asked Willard if she could email the Attorney, Willard agreed. There was also discussion about the use of Josiah Lane as a driveway for M 08 L 040.

Treasurer Business: Shannon Kelley, Treasurer, informed the Board that Jen Connolly has resigned as Deputy Treasurer. Kelley requested appointment of Daryl Winebrenner as Deputy Treasurer. Move by Willard to accept Daryl Winebrenner as Deputy Treasurer, second by Caisse and voted in the affirmative.

Motor Vehicle Clerk: Joyce Kullgren, Town Clerk, regarding appointment of Wendy Drouin as a Motor Vehicle Clerk. Drouin has agreed to stay as a MV Clerk at \$15.00/hour. Kullgren is not yet certified by the State of NH-DMV for the MAPP program. If Jeanne Whitcomb, Deputy Town Clerk is absent no motor vehicle registrations would be processed. This is a "fill-in" position. Discussion about funding for a Motor Vehicle Clerk. Move by

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Willard to appoint Wendy Drouin as a Motor Vehicle Clerk at \$15.00/hour until the March 2017 election, second by Caisse and voted in the affirmative.

Appointments: Sean Radcliffe and Lincoln Geiger have requested re-appointment to the Conservation Commission. Move by Willard to re-appoint Sean Radcliffe and Lincoln Geiger to the Conservation Commission for three year terms each, until March 2019, second by Cromwell and voted in the affirmative.

Prior Minutes: Minutes of 6/14/16 – Cromwell suggested corrections to the 6/14/16 minutes. Move by Cromwell to approve the 6/14/16 minutes as corrected, second by Willard and voted Willard and Cromwell – yes, Caisse – no.

Minutes of 6/28/16 – Move by Cromwell to approve the 6/28/16 minutes as amended, second by Willard and voted in the affirmative.

Paperwork: Intent to cut for Willard, M 02 Lots 031 and 031-1 signed by Cromwell and Caisse. Discussion of building permit application for Sartell, hold until signatures of Health Officer and Building Inspector have been obtained.

Committee Reports: No reports.

Other Business: Caisse informed the Board that the Fire Department would like to send out bi-annual postcards reminding residents about the need to obtain permits for burning and that fireworks are not allowed in Temple. Discussion about adding this into the 2017 budget.

It was noted that the Administrative Assistant will be on vacation 8/22/16 through 9/2/16.

Discussion about how minutes should be fair, and clear enough for people to understand what was discussed; but brief, to the point, and not full of opinions.

Discussion about “sealed” minutes. Attorney’s suggestion that they be kept in a sealed envelope, in a separate file cabinet with the BOS having the key. It was suggested that a 2-key system be used.

Reviewed the 6 month budget expenditures and revenue. Cromwell noted that the revised revenue must be submitted to the state in September. Cromwell requested the Administrative Assistant start a data bank comparing actual monthly revenue from 2014, 2015, and 2016.

The A.A. agreed to request refunds from trust funds when a bill is submitted for payment from the general fund.

Motion to adjourn at 8:14 pm by Cromwell, second by Caisse and voted in the affirmative.