

TOWN OF TEMPLE, NEW HAMPSHIRE
BOARD OF SELECTMEN
MAY 9, 2017
MINUTES OF PUBLIC MEETING

Board members present: Ken Caisse, Gail Cromwell, Bill Ezell
Cromwell stated she would be recording the meeting.

Call to order by Caisse at 6:30 p.m.

Town Hall: Connie Kieley, TTHAC, informed the Board that the TTHAC had reviewed the rules and regulations for usage of the Town Hall and were recommending changes. TTHAC recommended simplifying the rental fee structure with the explanation that the Board could reduce rates upon request from someone wishing to rent the hall. C. Kieley presented policy statements regarding the use of the hall and requested that the Board send copies to all users. Move by Cromwell to adopt the TTHAC recommendations, second by Ezell and voted in the affirmative.

C. Kieley spoke about the Recreation Commission's use of the front closet to store the sound system. TTHAC members would like to have keys to the closet for access. Keys will be made for TTHAC members.

TTHAC submitted a list of recommended purchases for the town hall. Discussion about a check list for building usage. TTHAC will look at drafting a check list. C. Kieley requested permission from the Board for TTHAC to get prices for painting the areas under the chair rail in the main hall. The Board approved obtaining an estimate from Dan LaSalle.

Paperwork:

- Vouchers signed.
- Signed building permit application for Craven, M 05 L 071 – in-ground swimming pool.
- Signed 2017 1st bill property tax warrant.

Committee Membership: Discussion about how to get residents involved with boards and committees. The Board will consider composing a mailer for residents regarding the importance of citizen involvement and open positions for town boards and committees.

69 Kullgren Road: Cromwell informed the Board that Attorney Drescher has drafted a letter to Mr. Woodbury requesting permission to inspect the property. The Board agreed to either May 26 or May 30 at 5:30 pm. The date is contingent upon the availability of the attorney. Once the date has been confirmed the letter will be served by the Police Department. If Mr. Woodbury fails to respond or does not allow an inspection the next step is to obtain an administrative inspection warrant from the courts.

Prior Minutes: 4/25/17 minutes – Move by Cromwell to approve the 4/25/17 as amended, second by Ezell and voted in the affirmative.

5/4/17 minutes – Move by Caisse to approve the 5/4/17 minutes as written, second by Cromwell and voted in the affirmative.

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Appointments: Move by Cromwell to approve TTHAC re-appointments: Connie Kieley for 2 years ending March 2019, Tedd Petro and Sydney Thomas for 3 years each ending March 2020, second by Ezell and voted in the affirmative.

Move by Cromwell to re-appoint Iphi Hatt as Welfare Officer and Debra Harling as Deputy Welfare Officer for 3 years each ending March 2020, second by Ezell and voted in the affirmative.

Cromwell agenda items:

- Cromwell updated the Board on research for the Village Green Committee trust fund. Cromwell spoke to Terry Knowles at the State and submitted recommendations on how to handle the funds for VGC. Discussion about the recommendations for handling receipts. The Administrative Assistant will forward the recommendation to the auditors for their review. Cromwell moved that “Whereas the Select board in 2012 indicated that the Village Green Committee would be accepted as an official town committee with a trust fund at its meeting on June 12, 2012, and accepted the initial gift from members of the Committee of \$3,597.45 on November 13, 2013, we affirm the following: The Village Green Committee is an official town committee with a trust fund to be held by the Trustees of the Trust Funds. The Board of Selectmen accept the attached Trust Fund document as the governing document for the committee mission, the replacement of committee members, and acknowledges that the committee is the agent for the expenditure from the Trust Fund. The initial gift of \$3,597.45 to the Trust Fund was accepted by the Board of Selectmen on November 13, 2012. All subsequent additions to the Fund are hereby accepted.” Second by Ezell and voted in the affirmative.
- Cromwell requested that the BAC scope of work be accepted by the Board. Caisse and Ezell thought this should be postponed until job descriptions have been completed.
- Cleaning services – the Administrative Assistant updated the Board on contacts with possible cleaning services for the Municipal Building and the Town Hall. Move by Caisse to hire Dutch Maid Cleaners for a 30 day trial period for cleaning at the Municipal Building and the Town Hall at a cost of \$30.00/hour per person for two people, second by Cromwell and voted in the affirmative.
- The revised procedure and policies were reviewed, items regarding the Administrative Assistant were removed to be added to a job description. Move by Cromwell to adopt the amended procedures and policies, second by Ezell and voted in the affirmative.

Committee Reports:

- Cromwell– the Police Board met and the Greenville Selectmen are happy with the current contract. Greenville would like the next contract to be a 3 year term and asked that Temple do the administration of the Police Department. This issue will need to be looked into to determine how this would affect Temple’s budget.
- Ezell – the Planning Board is continuing work on a vision statement for the master plan.

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Other Business:

- Caisse – Caisse, Ezell and Fire Chief Clark inspected the Doug Guy property for the junk yard license renewal. Once the criminal background check has been received from the State of NH the renewal license may be issued.
- Caisse informed the Board that he had contacted the NHMA regarding the co-chair set-up. He did not bring the email response with him. Caisse explained that the response indicated this set-up is not “good practice” and that he does not wish to participate in the co-chair set-up and will work as a Select board member.

Motion to adjourn at 8:09 pm by Cromwell, second by Ezell and voted in the affirmative.

Submitted by Debra Harling