

## Renewable Energy Task Force

Approved Meeting Minutes for Tuesday July 17, 2018  
Written on August 22, 2018 by Vince Mamone, Secretary

The meeting was called to order at 7:06PM. Task Force members in attendance were Bev Edwards, Laura Lynch and Vince Mamone. Also attending were , Mary Beth Ayvazian, Peter Martel and Cathy Joly. Laura volunteered to chair the meeting and Vince volunteered to take minutes.

The minutes from our April 19 meeting were read. Bev moved to approve and Laura seconded. The minutes were unanimously approved as written.

The minutes from our May 10 meeting were read. Laura moved to approve and Bev seconded. The minutes were unanimously approved as written.

We reviewed the tasks for Chair and Secretary.

The Secretary will take meeting notes including names of those who attended, when the meeting was called to order and when it was adjourned and noting agenda items and discussions. The Secretary will write the minutes and send a draft copy to the group and the Select Board within 5 days of the meeting. The Secretary will bring the draft minutes to the next meeting to be reviewed and corrected as necessary. Once the minutes are approved the Secretary will send the minutes to the Temple Web Master, the Select Board and to the task force members.

The Chair will schedule meetings based on agreed upon dates and time, create an agenda based on priorities and input from members and/or the public, and post it with the meeting announcement which will be at least 24 hours before the meeting date. Posting will include Willards Store, the Municipal Building and the Town Website. The Chair will open the meeting space and ensure lights are turned on and copies of the agenda and any other material to be reviewed are available. The Chair will call the meeting to order and conduct the meeting following the agenda and maintaining order and ensuring fairness and polite interaction, ensuring that a date is set for the next meeting and adjourning the meeting. The Right to Know laws of the State of NH will be adhered to.

Vince volunteered to be the Secretary and Laura volunteered to be the Chair. It was decided that since the task force is in its infancy and we hope that others will join that these positions would be effective till October 16, 2018 at which time we will ask for new volunteers. A vote was made for the positions and the time frame with all voting in the affirmative.

We agreed to name the task force as follows: "Renewable Energy Task Force."

We discussed a draft of a mission statement but there was not enough agreement and time to finalize it. Vince offered to take a stab at writing a mission statement and bringing a draft to the next meeting for review. All agreed.

We agreed to hold meetings on the third Tuesday of the month for the next 3 months.

Mary Beth and Peter both expressed interest in joining the task force. Each of them were given a chance to express their motivation and interest. The task force agreed to recommend both to the Select Board to be sworn in as members of the task force.

The final order of business was a presentation by Cathy Joly. Cathy presented information about the organization that she and Peter had created that dovetailed in many areas with the goals and mission of the task force. She talked about projects related to sustainability that her group and the task force would both be interested in and could provide synergy to each organization. Her group has a broader mission including sustainability in addition to renewable energy.

We set August 21 at 7pm as the date and time for our next meeting. The meeting was adjourned at 8:16PM