

**Temple Town Hall Advisory Committee (TTHAC) Meeting**  
FINAL Minutes  
April 20, 2018

Present: Ron Pulos, Tedd Petro, Connie Kieley, Sydney Thomas, Julie Middleton  
Guests: Gail Cromwell, Dan Masterson, Priscilla Wheeler

**This meeting was called to order at 9:34 am.**

**1. TTHAC Membership**

a. Welcome to Gail, Priscilla and Dan

- i. As an intro, Sydney spoke of the history of the Town Hall project as well as the passion maintained by the Friends of the Temple Town Hall (group that preceded TTHAC) to see it to its completion. Sydney eloquently explained that our strong feeling of stewardship for the building was well earned. Given that there are only a few of the original members remaining on the committee, we discussed the importance of passing on our institutional memory. Tedd recalled the request of the formation of the FTTH when he was a member of the Select Board (SB). Ron shared a graph he had produced showing where the income for the project came from. Only 7.9% of the total cost was raised through Town taxes. The rest of the funds were received through grants written by the FTTH, donations from town residents, fundraisers and gifts-in-kind (see attached)

**b. Expiring Terms, Reappointments & Appointments:**

- i. Julie Middleton agreed to serve another three-year term. It was moved, seconded and unanimously approved to recommend to the SB that Julie Middleton be appointed a member of the TTHAC for a term expiring in 2021.
- ii. Ron Pulos expressed his wish not to be reappointed. The committee expressed their deep regret at his decision and praised him for 10 years of service. Ron has kept us organized, on point and will be deeply missed. He did indicate that, after a much needed break, he may well decide to rejoin at some point in the future.
- iii. Dan Masterson indicated his desire to be appointed to a three year term. It was moved, seconded and unanimously approved that the TTHAC recommend his appointment to the SB for a term ending in 2021.
- iv. Priscilla explained that she would need a bit more time to understand our mission before committing. Tedd moved that we recommend her

appointment to the SB contingent upon her acceptance at a later date. Tedd's motion was seconded and unanimously approved. Note: At the end of the meeting, Priscilla requested to be appointed. We will request that she be allowed to fill out the vacant term ending in 2020.

- v. There was discussion of meeting dates and time and it was explained that we typically meet twice a year in April and November. It was agreed that meeting dates & times would be flexible to accommodate new members with ample notification.

## **2. Committee Officers**

- a. Tedd nominated Connie for Chair and Sydney for Vice Chair. Both nominations were seconded and unanimously approved.

## **3. Meeting Minutes Review and Approval**

- a. Acceptance of the minutes of 4/26/17, 5/08/17, and 9/06/17 as written were moved, seconded and unanimously approved. There was a short discussion regarding, Dutch Maids, the cleaning service that was recommended in the minutes of 9/06/17 and the proposed consideration of reducing cleaning in the summer to occur bi-weekly. Connie commented that the building has never looked so good and suggested that SB consider retaining the present schedule of weekly cleaning during the summer.

## **4. Discussion of the TTHAC Mission**

- a. Ron read out loud our Mission Statement. Connie led the discussion saying that we needed to review our purpose and discuss exactly what "Advisory" meant. She explained that in the past we have been a very "hands on" committee. Dick B. often handled small repairs and Tedd often cleaned the fridge and bathroom as well as doing touch up painting. More recently Tim Fiske and the Highway Dept. have taken on many of the repairs. The Committee concurred that we needed to limit our involvement to be advisory only. The committee will notify the SB when they become aware that repairs need to be done and encourage the SB to seek advice from the TTHAC before any repairs are made. Given that the Town and make up of the Select Board has rapidly evolved with new residents and SB Members that are not aware of the history of the project, the committee feels it is of the utmost importance that the SB seek advice from the TTHAC in order to retain the historic nature and integrity of the building.

We also discussed having a liaison to the (SB). Connie explained the importance of having a close working relationship with the SB. Gail commented that we should still remain involved in the budgetary process as we have more knowledge regarding upcoming expenses and the maintenance needs of the building. It was agreed that we would continue to

work with SB during the budget process.

Ron mentioned that Fire Dept. has still not posted the capacity for the Town Hall. Connie will follow through with that request.

## **5. Fee Schedule**

- a. Connie explained that the SB feels the fee schedule revised in 2017 is not working well. Gail said that the result of the new schedule is that there have been several requests to have the fees waived. When further questioned by Tedd, she explained that it is important to be fair and equitable to all in town. The continued waiving or reducing fees could be seen as discriminatory or showing favoritism. Gail noted that many are not aware that the SB can modify or waive fees. Ron explained that he completed research on 9 towns that have fee schedules for their town buildings. This information has been forwarded to the SB.

There was much discussion on the extensive use of the building and how we are all thrilled that this building has become the center of community life in Temple. It was, however, noted that this increased usage has most likely increased the yearly cost for oil, electricity & cleaning as well as the ongoing upkeep of the floors.

Connie stated that it might be more appropriate for the fee schedule to be a SB project because they are more familiar with the fee issues as well as the Town Hall expenses. Connie further explained that she had spoken to SB member, Bill Ezell, and that he was willing to take this on. It was moved that we recommend that the Fee Schedule be placed in the purview of the SB with the final proposed fees to be reviewed by the TTHAC. The motion was seconded and unanimously approved.

## **6. New Business**

- a. Ron explained the Plexiglas in the Town Hall bulletin case has been damaged and is in need of repair. He also noted that the hinges may need replacing. Tedd moved that we recommend that the SB request a quote from Gregg Ellis for these repairs.
- b. Renting Town Hall Table & Chairs – It was moved, seconded and unanimously approved that we recommend that the SB set a policy of no off premises, rental of the Town Hall tables & chairs.

7. Meeting adjourned at 10:50

Respectfully submitted,  
Connie Kieley