

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, May 14, 2019

Town Hall Annex

6:30 PM

Select Board members present: G. Willard, B. Ezell, and K. Caisse

Meeting called to order by Ezell at 6:30 PM

- **Public Comment**

- Ezell explained that the SB is holding public comment at the beginning of meetings per the New Hampshire Municipal Association recommendation.
- Christine Robidoux provided a clarification on the previous, April 23, meeting minutes in that her concerns with use of trust fund for the fire department is primarily due to the timing of use of funds.
- Ezell said her concerns centered on a philosophical point, but he would welcome a discussion. Caisse said the department believed the fund use appropriate. Robidoux said typically funds come out at the end of the year, and wondered if not all the \$4,000 needed to come out. Caisse said the Budget Advisory Committee and Fire Department might gain some improved understanding of the matter. Robidoux said the BAC had talked with Fire Chief George Clark several years ago about increasing the trust fund balance in case of emergency repairs – with a \$10,000 target. Her concerns weren't over simply a loss of interest on the withdrawn trust funds. Ezell said further discussion might be in order. Tedd Petro noted that the issue is relevant to all departments, not just the fire department.
- Robidoux asked about a policy for posting news articles for the town website, now that the site is new. She presented four news packets that she asked to be considered for posting on the website. Ezell said if the news benefitted the town, it should be posted. Clifton-Waite said he would forward the packets and ask the webmaster about any suggested word limits and include Ezell on that discussion.
- Robidoux asked if anyone from Planning Board would be attending upcoming SWRPC public hearings. Ezell said he would likely be attending one, and that the Planning Board would be interested. However, Ezell said these had not been discussed by the Planning Board.
- Connie Kieley asked the SB about the status of conversations Caisse was to have with the Congregational Church and Fire Chief. Caisse said scheduling conflicts had prevented those discussions, but that they would happen as soon as they can get together.
- Kieley asked for clarification on the previous meeting's conversation with Nicole Concordia about a committee for the town website. Ezell said the committee's focus is with improvement of the website. Robidoux who said she is on that committee said

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

she would be meeting with Concordia on Friday. Caisse said the focus of that discussion had been about posting older town records on the website and that nothing had been done with that in the past.

- Kieley asked Ezell to clarify his remarks that the Fish Road property belonging to Desrosiers was under contract. Ezell said he has heard in an email from the Realtor that a May 25 closing is scheduled. Building has since been removed.
- Kieley explained that the Village Green Committee, established in 1985 and which has held fundraisers throughout the years, is replacing maple trees on the town common. Five have already been replaced. This year, one had needed to be cut town. The committee will be purchasing a red maple tree in Massachusetts at the Weston Nurseries in Hopkinton, MA and that the highway crew has volunteered to help plant. She said the cost is about \$500 – and \$300 less than the retail price, since the nursery is giving the town the wholesale price. The SB indicated they were in approval.
- **Old Business**
 - Marsh Litigation Matter (West Road)
 - Ezell provided an update on the situation. He said town counsel has arranged for sheriff delivery of the notice of violation and that service is likely to have been made. Kieley asked about a possible meeting with the Marshes. Ezell explained that he had just heard by email that the Marshes wanted to meet with them at a future non-public session. Caisse said the discussion would need to occur in non-public session with town counsel present. Kieley asked if the SB is aware the Marshes are bringing in more items. Ezell said he is aware, and that it appears the Marshes are trying to raise the town's ire. Caisse stated that the Marshes will have 30 days to respond to the notice. Kieley asked to be kept informed of any future meeting with the Marshes.
- **New Business**
 - MS-535
 - Clifton-Waite explained that auditors Melanson Heath had proposed completing the NH DRA Form MS-535 for \$500 and that Brenda Wiley, the town accountant, had offered to do the work for \$200. SB discussed having bookkeeper Judy Paglia work with Brenda on this year's report to be able to complete going forward. Ezell motioned to have Wiley prepare the MS-535 for \$200 and work with Paglia, if she is available, Willard second, all in favor.
 - Tax Warrant
 - SB signed the Temple town tax warrant.
 - Building Permit Approval
 - SB members signed off on the building permit a room addition for 312 Hadley Highway resident Roy Anderson after discussion of setbacks.

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

- **SB members signed off on the building permit for a deck replacement for 45 Mountain View Road resident Sean Radcliffe.**
- **SB members signed off on a building permit for a solar array for 248 Webster Highway resident David Corliss.**
- Tax Exemptions
 - **SB members signed solar energy property tax exemptions for Vivian Wills, Nielsen Rinaldo Revocable Trust, Willian and Nancy Moore, and Catherine Joly, per the recommendation of Avitar Associates. SB members asked for clarification on solar tax exemptions for Honey Hastings and Sean Radcliffe, given at the previous meeting. Clifton-Waite explained that those had been presented to the SB for approval given their late filing date. Approvals given to Radcliffe and Hastings applications, and the SB had signed off on those.**
 - **SB members reviewed charitable exemption applications from Four Winds Community and New England Forestry Foundation and the recommendation letters from Avitar Associates. Willard motioned to deny the New England Forestry Foundation application, per the Avitar recommendation, Ezell second, all in favor. Willard motioned to accept the Four Winds application, awarding a 50% exemption per the Avitar recommendation, Caisse second, all in favor.**
- Certification of Yield Taxes
 - **SB signed the Certification of Yield Taxes Assessed and the Yield Tax Levy for the timber cut done by Society for the Protection of New Hampshire Forests for Map and Lot 6-46-1.**
- Appointments
 - **Willard motioned to appoint Dick Benotti and Connie Kieley to three-year terms on the Temple Town Hall Advisory Committee, Caisse second, all in favor.**
- PRIMEX
 - **SB discussed the proposed three-year cap of insurance rate hikes by town insurance vendor PRIMEX for the property and liability program and the workers' compensation program – 9% yearly increase cap for property and liability and 10% yearly increase cap for workers' compensation. SB agreed to sign proposals, and Ezell signed the agreements and resolutions submitted by PRIMEX.**

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

- LCHIP
 - **Connie Kieley asked the SB about the LCHIP agreement with the state and whether there is enough insurance for the Town Hall. Clifton-Waite asked to check as to whether insurance is for replacement cost of Town Hall and any stipulations.**

- Town Clerk Retroactive Pay Raise
 - **Willard noted that he wasn't on the SB when the raises were approved. Caisse explained there was a question about the difference in the new rates for Town Clerk and Town Tax Collector, because of a change in personnel. SB agreed Town Clerk should have received a retroactive 1.5% increase for 2019. Caisse motioned to approve a retroactive 1.5% pay raise for the Town Clerk, Willard second, all in favor.**

- Committee Reports
 - **Willard presented information from the April 25 Select Board Advisory Committee, including that the SBAC would look into the idea of fiber cable for all ConVal School District communities and creation of a committee to pursue. Ezell said he would serve on that committee.**

 - **Ezell explained that the Zoning Board of Adjustment had met on May 13 and that the ZBA wanted to follow the lead of the SB with town building permits and revise the appeal application with four different applications and a set of instructions.**

 - **Willard said the CIP committee had met on May 8 and elected Gail Cromwell chair and Ivy Bibler as vice chair. He noted he had proposed possible consolidation of the CIP and BAC, and that the CIP deferred on that for the time.**

 - **Caisse reported that Wilton Ambulance is having an EMS dinner at the Lyndeborough Center Hall on Saturday, May 25, from 6-9 p.m. and that they have invited SB representatives plus one to attend.**

- Minutes
 - **SB discussed the April 23 minutes. Caisse motioned to accept the minutes from the April 23 SB meeting as amended, Ezell second, all in favor. Caisse motioned to accept the April 23 special hearing minutes as amended, Ezell second, all in favor.**

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

- Junkyard License Renewal
 - **SB discussed Doug Guy Jr. renewal application and Caisse said a site inspection would need to be done first, and he would coordinate the scheduling of that visit with Guy.**

- Vouchers
 - **SB circulated vouchers for signature.**

- Other Business
 - **Ezell noted that the tax cards should be made more prominent on the town website landing page.**

 - **Caisse suggested that the SB ask bookkeeper Judy Paglia to work with highway department clerk Betsy Perry on payroll items so Perry can provide backup coverage for Paglia when she is out of the office. Caisse motioned to have Paglia and Perry work together on the payroll, if Paglia is out of the office, during Perry's normal hours, Ezell second, all in favor.**

Meeting Adjourned: 7:53 PM. Motioned by Caisse, Ezell second, all in favor.

Next Select Board Meeting: Tuesday, May 28, 2019, at 6:30 PM in the Town Hall Annex.
Meeting minutes respectfully submitted by Paul Clifton-Waite, Assistant to the Select Board.