

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, July 9, 2019

Town Hall Annex

6:30 PM

Select Board members present: G. Willard, B. Ezell, and K. Caisse

Meeting called to order by Ezell at 6:30 PM

- **Public Comment**

- Gail Cromwell reported that the Budget Advisory Committee and the Capital Improvement Plan Committee would be meeting on Thursday at 5 p.m. at the Annex to discuss the 10-year road plan with Henry Underwood from the Southwest Region Planning Commission (SWRPC).
- Cromwell said she had talked with a Peterborough person about conflicts of interest, which this person said causes problems. She listed certain examples of conflicts of interest, and said that, although certain situations might not be illegal, the Select Board should avoid these conflicts.
- Honey Hastings asked about the availability of agendas at the meeting.
- Hastings also asked about the status of the field between Hadley Highway and Route 45 and whether the town should review its maintenance to avoid it evolving from field into forest.
- Connie Kieley asked for the SB to provide an update on the Marsh litigation. Ezell said the SB had met with town counsel, William Drescher, and that a motion would be made later in the evening to proceed. Drescher's office will then have to be contacted about signature pages for the actual court filing. Ezell stressed that the litigation would involve multiple years and that once the complaint is filed nothing more can be done. Hastings asked if an injunction would be requested, and Ezell said he expected one would be requested as part of the filing.
- Christine Robidoux asked the SB for its expectations for the Temple Community Planning Committee, whose establishment she had missed due to travel. Ezell said the committee would present recommendations at the conclusion of its study. Caisse said the committee would explore various topics and not just housing. Robidoux said she would reach out to the community.

- **Non-Public Session**

- Bill Ezell motioned to enter non-public session at 6:42 p.m., under the provisions of NH RSA 91-A:3(II)b, to review resumes of possible candidates for town bookkeeper, Caisse second, all in favor.
- Non-Public session minutes are on file and not sealed.

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- **Return to Public Session**

SB reconvened the public session at 6:52 p.m., minutes recorded by Ezell. Ezell explained to the public that the SB had eliminated two of the candidates under review and would now line up candidate interviews for the bookkeeper position.

- **Old Business**

- Municipal Building space revisions

- **Clifton-Waite reported that he had cleared the roll-top desk on the second floor of the building, boxed certain contents for future sorting and that Caisse could now remove the desk. Caisse said the pressboard desk would be dismantled and trashed. Clifton-Waite said he, the Town Clerk, Tax Collector, Treasurer and Road Agent's assistant would be reviewing their filing and storage needs and the office space. Caisse said the fire department has several 4-5 drawer file cabinets for town use, though none are lockable.**

- Marsh litigation

- **Ezell motioned to bring a complaint pursuant to (NH) RSA 676:16 for injunctive relief against John Jackson-Marsh and Alan Marsh, Caisse second, all in favor.**

- Public parking at Congregational Church

- **Caisse said the matter should stay on the agenda for coming weeks, and that he will monitor the situation going forward and will discuss with Fire Chief George Clarke. Willard said he would go on record against any change to the parking situation, which he said has historical precedent and which he sees no need to change. Caisse said there is a need to ensure emergency vehicles can access in front of the buildings.**

- Cemetery Funding

- **Cromwell reported that she had spoken with Sherry Fiske, a trustee of the trust funds, and had that day sent an email to the SB about options for handling money for cemetery funds. SB discussed the options and procedures of holding and expending funds for cemetery use and the idea of establishing a revolving fund to hold and disperse certain maintenance funds for the cemeteries created by burials and cremations. Such a fund would need to be established by Town Meeting. Caisse said he would be attending a Budget Advisory Committee meeting on Thursday and would ask the BAC then about the idea.**

- Building Permit Update – 562 West Road

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- **Clifton-Waite presented the SB with a draft letter to advise the owner of the property at 562 West Road of the need for a building permit for any additional well, septic or building. Caisse motioned to have the letter amended to be signed by Ezell and health inspector Peter Caswell, Willard second, all in favor.**
- Jeta Grove Foundation thanks letter
 - **SB reviewed draft letter to Jeta Grove Foundation for recent donation of \$6,700 and Caisse asked that the letter be revised to remove any reference to the donation being unexpected. SB reviewed the history of donations from the non-profit organization. Caisse motioned to accept the letter as revised, Ezell second, all in favor.**
- **New Business**
 - Treasurer's Discussion
 - **Town Treasurer Peter Allen updated the SB about some financial changes he is making, including a plan to move to ACH payments for large check payments to vendors including the ConVal School District. The change will allow for additional control and interest on the money when stored in the interest-bearing PDIP savings account as opposed to the Citizens Bank general fund account. The interest is approximately 2.87% annually and the change should generate \$20,000-\$30,000 in additional interest annually. He has talked with the Town of Peterborough about their financial systems and with TD Bank, Peoples Bank, and Citizens about offerings. He is also exploring auto-signing of town checks to improve efficiencies and direct deposit for payroll checks. Allen said he will return about direct deposit once a new bookkeeper is installed. Ezell commented that his former company didn't offer employees a choice, but just did direct deposit for employees. Allen said there would be a small budget impact at year-end as pay periods are either early or late.**
 - Backup Town Bookkeeper
 - **Ezell motioned to appoint Town Tax Collector Elizabeth Maxcy-Humphrey as the backup bookkeeper, Willard second, all in favor.**
 - Certificate of Occupancy
 - **SB signed a certificate of occupancy for James and Donna Hagen, 243 Colburn Road, for a 168 square foot screened porch, Map 8B, Lot 45.**
 - Discussion of Cutting of Trees on Town Land

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- **Hadley Highway resident Sandy Benotti addressed the SB about requesting that the town cut trees on town land bordering her and husband Dick's property at 82 Hadley Highway. She said 61 years ago a person could look across the abutting town land and see Route 45 and the downtown. The growth in the years since has led to a situation where trees are now affecting their home including their television reception and they have had to hire a contractor in the past to remove a limb interfering with the chimney. She would like to see some trees removed and some brush cut back. Caisse suggested that Road Agent Kent Perry visit the property and discuss the matter with the Benottis and return at the next SB meeting with ideas on what is feasible for removal.**
- Appointments to the Temple Community Planning Committee
 - **SB discussed appointments to the TCPC and noted the only people to offer their names for consideration via email or letter of interest are Connie Kieley and Gail Cromwell. Willard motioned to appoint Christine Robidoux as chair, to have committee members include 1 member of the Planning Board and report on a yearly basis to the SB and Planning Board and to terminate after 3 years of existence, Caisse second, all in favor. Ezell motioned to appoint Cromwell and Kieley to the committee, Caisse second, Caisse and Ezell in favor.**
- Town Hall rental fee waiver
 - **SB reviewed a request for a waiver of the special event fee for rental of the Town Hall. Caisse noted that the application for Town Hall use by the Temple Historical Society has nothing to do with the Temple Harvest Festival, other than that their Sept. 22 date coincides. Caisse motioned to waive the rental hall fee for the Temple Historical Society, Willard second, all in favor.**
- LUCT Form for Jeta Grove Foundation
 - **SB signed the NH Dept. of Revenue Administration Land Use Change Tax (LUCT) A-5 form regarding the Jeta Grove Foundation property used for three kutis built in 2018 on Map 9A Lot 5.**
- Forest Fire Report/Bill for Hadley Highway property
 - **Caisse explained the NH Dept. of Resources and Economic Development Forest Fire Report/Invoice submitted by Fire Warden Mike Connolly for a permitted burn at 86 Hadley Highway that was left unattended while smoldering the day after the brush pile burn. The unsupervised burn had to be extinguished by fire department personnel. He noted that Connolly had talked with the property's owner and reminded them to extinguish the pile. The form seeks**

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\$179.54 in reimbursement for personnel time in the response. Caisse motioned to send the invoice for \$179.54 to the property owner, Jean Chaine, Ezell second, all in favor. SB signed the form. Clifton-Waite will draft a letter to the resident that SB will sign.

- Committee Reports
 - **No committee reports were made.**

- Minutes
 - **SB discussed the June 25 minutes. Willard motioned to accept the minutes from the June 25 SB meeting as amended, Caisse second, all in favor.**

- **Other Business**
 - New Hampshire Municipal Association
 - **SB discussed and signed a letter to the New Hampshire Municipal Association adding Town Treasurer Peter Allen as an authorized representative who can contact the legal division of the NH Municipal Association.**

 - Building Permit
 - **SB reviewed and signed a building permit application from Grazyna Lewandowska and Jaroslaw Raczek for a new 2,700 square foot home construction at 50 Kendall Road, Map 8B Lot 18. Ezell motioned to grant approval conditioned upon the application receiving the signature of approval from building inspector Will Wildes, Caisse second, all in favor.**

 - Vouchers
 - **SB circulated vouchers for signature.**

Meeting Adjourned: 8:01 PM. Motioned by Caisse, Willard second, all in favor.

Next Select Board Meeting: Tuesday, July 23, 2019, at 6:30 PM in the Town Hall Annex.
Meeting minutes respectfully submitted by Paul Clifton-Waite, Assistant to the Select Board.