

**TOWN OF
TEMPLE, NEW HAMPSHIRE
03084
OFFICE OF THE SELECT BOARD**

P.O. Box 161
Phone: 603-878-3873
FAX: 603-878-5067

July 9, 2019

Irene LeMessurier
182 McCoy Road
Sharon, NH 03458

Re: 562 West Road

Dear Irene:

Just a gentle reminder that should you want to update the property at 562 West Road with septic or a well, you will need to submit a building permit application for the same to ensure that the improvement conforms with both state and local regulations. Should you have any questions, please do not hesitate to contact me.

The building permit application can be found on the town website www.templenh.org or at the town offices.

Sincerely,

Paul Clifton-Waite
Assistant to the Select Board

cc: Bill Ezell, Select Board (via email)
Peter Caswell, Health Officer (via email)

#537

Application for Permit to Build, Alter or Enlarge Building

A Plot Plan showing location or proposed structure must accompany Building Permit. Please indicate streets, surface water, and other buildings. Permit good for one year from date of issue.

Owner Irene LeMessurier Temple, NH, Date Oct. 24, 2017

Address 182 McCoy Rd., Sharon, NH 03458

Tel. # 603-801-8141

Type of Use: Dwelling Commercial Industrial Other Rustic Camp/Tent
New Building Addition Alteration

Zoning District mountain Tax Map 4 Lot # 1

Location of Building (address) 562 West Road

Purpose of Building Rustic Camp

Type of Structure (wood, steel, mobile) steel tube struts - geodesic dome - see specs

Foot Print Size of Bldg/Addition 30 ft diameter - 695 sq. ft. Frontage Ft. 760 Size of Lot 66 acres

Height of Building: 15' (Over 40' needs ZBA approval) NHWS & PCC App. # _____

SEPTIC SYSTEM - Design and specifications must be approved by NH Water Supply and Pollution Commission before permit is issued.

Distance from Boundary Line: Left 350' Right 1060' Front 1500' Back 370' - approximate

Non Residential Site Plan Approval & Date (planning board) _____

Architect Pacific Domes Inc. Plumber n/a Lic. # _____

Carpenter Irene LeMessurier Electrician n/a Lic. # _____

Mason n/a Well Pump Installer n/a Lic. # _____

Heat: Wood Gas Solar Oil (requires oil burner permit)

Description of Proposed Work gravel pad, 2x8 pressure treated perimeter boards, secured with rebar, steel tube struts geodesic dome frame, vinyl cover. No water supply. Composting toilet

(Accurate plans required for new construction and additions)

Fee: Residential including basement @ .15/sq. ft. _____; Barns, Garages (Detached or as Additions), Porches, Decks @ .10/sq. ft. 695²; Commercial @ .20/sq. ft.;

Total Fee 69.50 (Min. \$50 to Town of Temple) -Signatures-

Driveway permit, road agent signature. Tim Fisk Tim Fisk 878-2744

Perk tests/ 10' test pit witnessed by Health officer. Peter Caswell n/a 878-1672

Plan meets NH State Fire Code. Building inspector. William S. Wildes Will Wildes 878-4320

The undersigned agrees that the proposed work shall be done in accordance with the forgoing statement and with the plans and specifications submitted and that work connected therewith shall conform to the State of New Hampshire Fire Code and all State and Town of Temple regulations, and that the owner will notify the Building Inspector, Health officer and Road Agent when ready for inspection.

Applicant signature Irene LeMessurier Date 10/24/2017

Selectmen's Meeting: Approved Not Approved Hearing Required
Hearing: Approved Not Approved

PERMIT # 537

THIS CERTIFIES THAT _____
Owner, may build (description of project) _____

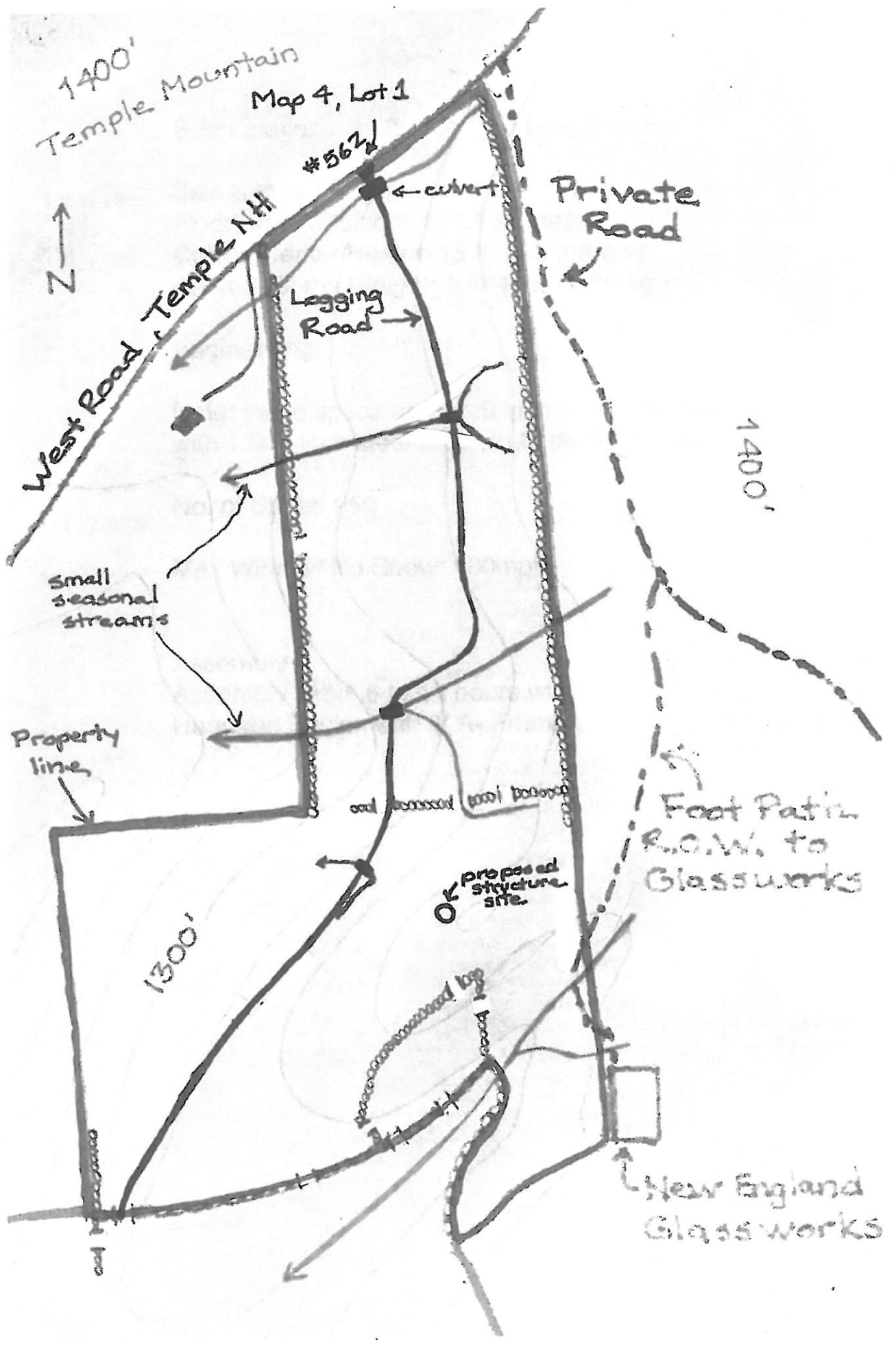
in accordance with the foregoing application and approved plans.

Selectmen signatures _____
Paul Brown

See reverse for permit fee worksheet

→ check #1300

FILE COPY



1400'
Temple Mountain

Map 4, Lot 1

#562

← conduit

Private Road

West Road Temple NH

Logging Road →

Small seasonal streams

Property line

conduit

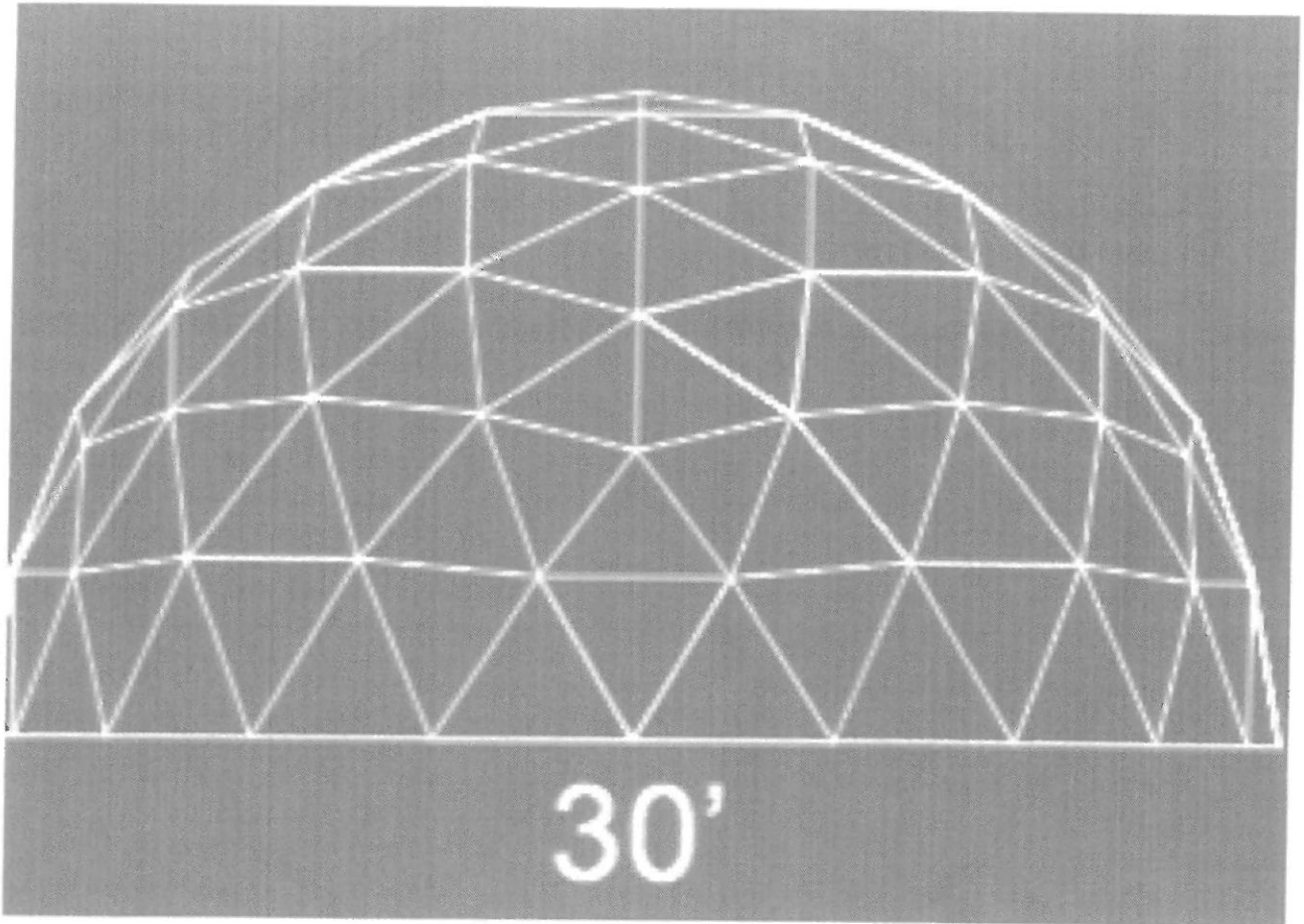
OK proposed structure site

Foot Path R.O.W. to Glassworks

1300'

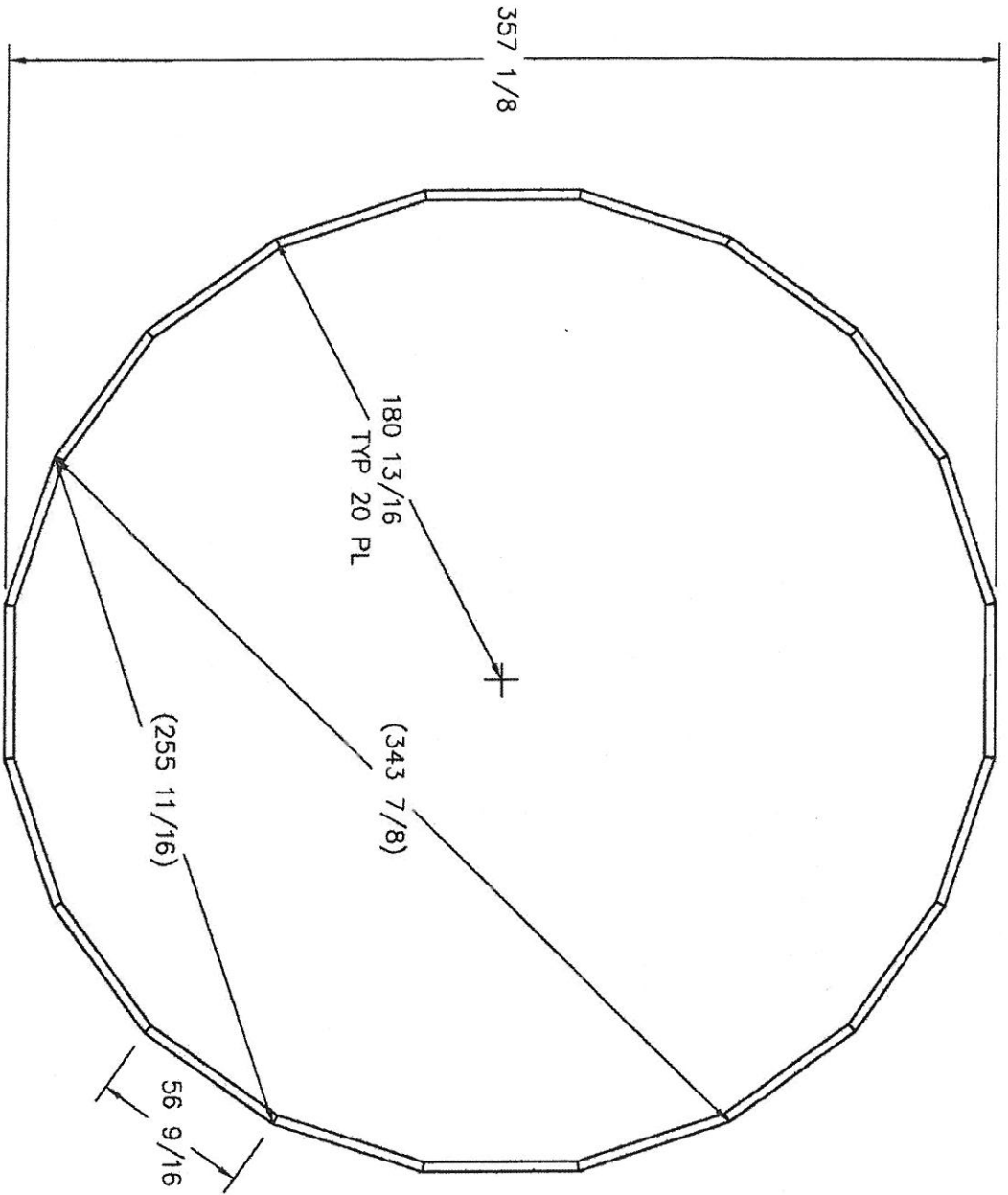
1400'

New England Glassworks



Geodesic Dome - 30 feet diameter, 15 ft. high
1.315" Heavy duty galvanized steel frame tube struts
floor area - 695 sq. ft.

30' DOME PERIMETER BOARDS
FOR EARTHEN OR
PRE-EXISTING FLOORS



PACIFIC DOMES

DRAWING NAME:

30' PERIMETER

DRAWING NUMBER:

SD-30-17

DATE:

15 FEB 2006

DRAWN BY:

TES

PAGE:

1 OF 1

REV:

A

**TOWN OF
TEMPLE, NEW HAMPSHIRE
03084
OFFICE OF THE SELECTMEN**

P.O. Box 191
Phone: 603-878-2536
FAX: 603-878-5067

July 9, 2019

Jetta Grove Foundation
Attn: Ajahn Jayanto, Monastic Director
28 Jessen Lane
Temple, NH 03084

Re: Donation from Jeta Grove Foundation (the "Foundation")

Dear Ajahn Jayanto:

We wanted to express our sincerest thanks for the recent \$6,700 donation as a payment in lieu of taxes in 2019 on behalf of the Foundation. This is a generous offering, one which we did not expect and which we know all town taxpayers appreciate.

We welcome the gesture of neighborliness, and are glad to count the Foundation among the local non-profits that call Temple their home.

The Select Board and other town officers and departments aim to deliver municipal services in a cost-effective manner while working with our small residential and business tax base. Donations from the tax-exempt sector help us with our mission.

We wish you a successful and wonderful summer, and look forward to seeing Foundation staff and Buddhist monks from the Temple Forest Monastery at local events including the upcoming fall Harvest Festival.

Sincerely,

William Ezell, Chair Select Board

Ken Caisse, Selectman

George Willard, Selectman

TOWN OF TEMPLE, N.H.

OFFICE OF THE SELECTMEN

CERTIFICATE OF OCCUPANCY

Date Issued **July 02, 2019** Tax Map **8B** Lot No **45**

PERMIT NO. **20190129/0535**

TYPE: ___ New Building Alteration/Addition ___ Change Use

Street: **243 Colburn Road**

ZONING DISTRICT **RA - Rural/Agriculture**

SIZE OF STRUCTURE - **168 Square Feet**
NHDES SEPTIC APPROVAL NUMBER - **N/A**

OCCUPANCY CLASSIFICATION

Residential ___ Industrial ___ Commercial ___ Other(Specify)

USED FOR
Residential Home

OWNER **James & Donna Hagen**

ADDRESS
243 Colburn Road

SELECTMEN SIGNATURES

No Commercial Use is allowed or implied by the issuance of this Occupancy permit, unless specifically noted.

THIS PERMIT MUST BE POSTED AT JOB SITE & VISIBLE FROM ROAD
SELECT BOARD

Permit
563

TOWN OF TEMPLE PERMIT TO BUILD

This certifies that (Name) James & Donna Hagen has permission to build
Purpose of Building: Porch
Location Address: 243 Colburn Rd
MAP: 8B LOT: 45 **Issue Date: 10/24/18**

All work under this permit shall conform to terms of application filed in Selectmen's Office and to Provisions of State and Town Building, Fire Codes, Ordinances and Statutes. This permit is valid for one year from date of issue and must be renewed if less than 50% of the work has been completed.

Any person, partnership or corporation who violates any provision of this permit shall be subject to action as determined by the Board of Selectmen.

NO INSULATION OR FINISH SHALL BE INSTALLED NOR WIRING, PLUMBING, OR FRAMING BE CONCEALED PRIOR TO INSPECTION.

INSPECTIONS:	DATE APPROVED	INSPECTOR'S INITIALS
Site verification William S. Wildes 878-4320	<u>na</u>	<u></u>
Driveway Inspection (Road Agent) Tim Fiske 878-2744	<u>na</u>	<u></u>
Septic System (Health Officer) (before covering pipes) Kate Caswell 878-1672	<u>na</u>	<u></u>
Electrical Service (Building Inspector) (2 ground rods required) William S. Wildes 878-4320	<u>na</u>	<u></u>
Rough Electrics (Building Inspector)	<u>6/27/19</u>	<u>WSW</u>
Finished Electrics (Building Inspector)	<u>6/27/19</u>	<u>WSW</u>
Life Safety (Building Inspector) (smoke detectors, egress, 1 hour separation between house & garage)	<u>6/27/19</u>	<u>WSW</u>
Chimney/Fireplace (Building Inspector)	<u>na</u>	<u></u>
Other NH State Fire Code	<u>na</u>	<u></u>
Final (Building Inspector)	<u>6/27/19</u>	<u>WSW</u>
Site Plan Review Requirements (Planning Board)	<u>na</u>	<u></u>

PERMITS REQUIRED BEFORE OCCUPANCY:

Oil burner permit (issued by Building Inspector) William Wildes 878-4320
Occupancy permit (issued by Selectmen) Office 878-2536

Present completed permit to the Select Board and request a Certificate of Occupancy if necessary

No Commercial Use is allowed or implied by the issuance of this permit unless otherwise specified.

Revision Date: 6.21.18

Temple Town Hall
Fees, Rules, Regulations & Reservation Form

RESERVATION FORM

NAME / GROUP: Temple Historical Soc.

FACILITY/ROOM REQUESTED: Boon Hall

FEE: _____

NAME of RENTER: X THS

ADDRESS: Box 114

PHONE: 654. 5000

EMAIL: honeyhastings@earthlink.net
~~hastings@earthlink.net~~
~~hastings@earthlink.net~~

DATE/TIME REQUESTED: 9/22 - 8:30am - 2:00pm

APPROXIMATE NUMBER OF PEOPLE: 15 - 30

PURPOSE FOR USE: art exhibit

KITCHEN FACILITIES REQUESTED: YES _____ NO

The regulations for use of the Temple Town Hall and/or Annex are incorporated into this permit by reference.

I hereby acknowledge that I have received and read the regulations, and that I agree to abide by all terms stated therein.

LIABILITY INSURANCE REQUIRED: YES _____ NO (For Office use only)
If yes, certificate of insurance must be presented to the Temple Select Board prior to use.

POLICE SUPERVISION REQUIRED: YES _____ NO (For Office use only)
If yes, arrangements must be made with the Police Chief for Special Detail Officers.

SIGNED Anne D. Hunt DATE 7/2/19

FORM

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

A-5

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME Jeta Grove Foundation	FIRST NAME	INITIAL
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS 28 Jessen Lane		
	ADDRESS (continued)		
	TOWN/CITY Temple	STATE NH	ZIP CODE+4 03084

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET Jessen Lane					
	TOWN/CITY Temple			COUNTY Hillsborough		
	NUMBER OF ACRES 125	CHECK ONE: PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>		BOOK # 8737	PAGE # 1601	
	MAP # 9A	LOT # 5	MAP #	LOT #	MAP #	LOT #

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified Bruce Kantner, Trustee of Arlene M. Kantner Irrevocable Trust	BOOK # 8737	PAGE # 1601
(b) Number of Acres Originally Classified	75.381	
(c) Number of Acres Previously Disqualified	03.081	
(d) Acres Disqualified per this Assessment	0.6	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	71.7	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: 3 small buildings, .2 acres each, erected for use as meditation huts	
(b) Actual Date of Change in Use (MM/DD/YYYY)	05/22/2018
(c) Full and True Value at Time of Change in Use	\$ 7,800.00
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 780.00

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) William Ezell	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) Ken Caisse	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink) George Willard	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE
TYPE OR PRINT NAME (in black ink)	SIGNATURE (in black ink)	DATE

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME Jeta Grove Foundation	FIRST NAME	
	ADDRESS 28 Jessen Lane		
	ADDRESS (continued)		
	TOWN/CITY Temple	STATE NH	ZIP CODE+4 03084
(a) Date of Release (MM/DD/YYYY)		5/22/2018	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	7,800.00
(d) Total Tax Due		\$	780.00

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: Town of Temple			
(b) Mail To:	NAME Elizabeth Maxcy-Humphrey, Tax Collector		
	ADDRESS P.O. Box 216		
	TOWN/CITY Temple	STATE NH	ZIP CODE+4 03084
(c) Tax Collector's Office Location: 423 NH RT 45, Temple, NH 03084			
(d) Tax Collector's Office Hours: Tues 12-6, Wed. 9-2 p.m., Thu 9-1 p.m.			
(e) Include a separate check in the amount of \$ _____ Payable to Hillsborough County Treasurer _____ for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID

LAND USE CHANGE TAX

INSTRUCTIONS

GENERAL INSTRUCTIONS

WHO MUST FILE

Local assessing officials shall complete Form A-5, Land Use Change Tax, to assess the use change tax on current use land where property previously classified as open space land and assessed at current use values on or after April 1, 1974 is changed to a use which does not qualify for current use assessment.

WHAT TO FILE

The Form A-5 shall be prepared by the local assessing officials and an original and two copies shall be submitted to the tax collector for collection of land use change tax. In accordance with Cub 309.03 Form A-5W shall serve as a warrant with which the tax collector shall collect the tax. The tax collector shall ensure that a copy of these instructions are provided to the land owner advising them of their appeal rights.

WHEN TO FILE

Pursuant to RSA 79-A:7, II(d), payment of Land Use Change Tax, together with the recording fees due the Register of Deeds, is due within 30 days after mailing of the tax bill. Interest at a rate of 18% will accrue on any unpaid tax after 30 days.

WHERE TO FILE

Once completed and signed in black ink, this form and attachments shall be filed as follows:

Original:	Register of Deeds
Copy:	Local Assessing Officials
Copy:	Land Owner
Copy:	Local Tax Collector

APPEALS

Within 2 months of the notice of the tax date, and not afterwards, a land owner may apply in writing to the Selectmen or Assessors for an abatement of the Land Use Change Tax. If the Selectmen or Assessors neglect or refuse to abate the Land Use Change Tax, any person aggrieved may either apply in writing to the Board of Tax and Land Appeals or petition the County Superior Court within 8 months of the notice of the tax in accordance with RSA 79-A:10 or RSA 79-A:11.

Forms for appealing to the Board of Tax and Land Appeals may be obtained from the NH Board of Tax and Land Appeals, 107 Pleasant Street, Concord, NH 03301 or by calling (603) 271-2578 or by visiting their web site at www.nh.gov/btla. Be sure to specify that you are appealing the Land Use Change tax.

ADA

Individuals who need auxiliary aids for effective communication in programs and services of the department are invited to make their needs and preferences known to the NH Department of Revenue Administration.

NEED HELP?

Contact your local municipality or the Property Appraisal Division at (603) 271-2687.

LINE-BY-LINE INSTRUCTIONS**STEP 1**

Enter the complete name(s), address, municipality, state and zip code of the present owner(s) and/or responsible party [if other than owner pursuant to RSA 79-A:7, II(e)], being assessed the Land Use Change Tax in accordance with RSA 79-A:7. If there is more than two owners, submit a supplemental list of all owners names of record.

STEP 2

Enter the property location information of the land being disqualified in the spaces provided. Check whether this is a partial release or a full release.

STEP 3

- Enter name and address of the owners of record when the land was first classified under Current Use, including the Book and Page where it was recorded.
- Enter the number of acres originally classified under RSA 75:1.
- Enter the number of acres previously disqualified from RSA 75:1.
- Enter the number of acres disqualified per this Assessment.
- Enter the number of acres remaining in Land Use Assessment. [Steps 3(b) minus 3(c) and 3(d)].

STEP 4

- Provide a brief narrative description of the property subject to disqualification. (i.e. forest land converted to house lots.)
- Enter the actual date of change in use in the following format: MM/DD/YYYY.
- Enter the full and true value of the disqualified property at the time of the change in use.
- Calculate the Land Use Change Tax by multiplying Step 4(c) by 10%. Enter the result on Step 4(d).

STEP 5

Signatures, in black ink, of a majority of the local selectmen/assessors in the spaces provided indicates approval.

STEP 6

Enter the name and mailing address of the present owners or responsible party responsible for payment of tax.

- Enter the actual date of the change in use. [Same as Step 4(b)].
- Enter the date of the Land Use Change tax notice.
- Enter the Full and True Value of the land subject to Land Use Change as provided in RSA 75:1. [Same as Step 4(d)].
- Enter the Land Use Change Tax Due as calculated on page 1 Step 4(d).

STEP 7

- Enter the municipality to which checks are to be made payable. This should be the municipality in which the disqualified property is located.
- Enter the name of the tax collector and the applicable mailing address to which payments should be remitted.
- Enter the tax collector's office location.
- Enter the hours of operation for the local tax collector.
- Enter the applicable lien release recording fee to be remitted to the County Registry of Deeds and the proper county to which the fee is due.
- Enter the final date the taxpayer has to pay the bill to avoid penalties.

STEP 8

The tax collector must sign and date in black ink to indicate when the tax is paid and then shall remit the original Form A-5 with the recording fee to the County Registry of Deeds.

BOS Meeting July 9, 2019
Peter W. Allen

E. Paul
Peter's notes
for BOS 7/9/19
meeting

Discussion of a few Treasury activities

Here to inform and to ask for insight

1) Use of PDIP with ACH transfer to make large regular payment

2) Auto Signature on Checks

(I) For the first time we are making payments from PDIP to vendors. Why?.

This enables the greatest return on town assets while enhancing our service to our customer/vendors and protecting the town from check fraud, which is now rampant in NH .

The past: we wrote monthly checks, in case of Conval, of approx \$220,000. I signed, them stamped them, licked the envelopes, and mailed them. It would take up to and beyond two weeks before they cleared

This caused money to sit in Citizens with ^{out} benefit to Temple, waiting for checks to clear.

Now we control our money, and its proper flow.

- 1) PDIP has an interest rate of approx 2.35 % on average over last 6 months
 1. With careful planning, we can generate over \$20,000 in interest
 1. we are heading for that now.
- 2) PDIP ACH transfer are free. NO charge
 1. They can be activated, once set up, in about 2 minutes
- 3) No check wrting, less work for bookkeeper, and treasure
- 4) Temple controls the time of payments with customers expectations.
 1. IN case of Conval, we pay at end of the month.
 1. This too max's ROI.
- 5) PDIP ACH benefits the customer/vendor..
 1. no check
 2. money deposited next day in customer account

What is the issue.

The voucher is no longer on Accounts payable BOS signs.

But we can write a separate one

The payments are handled differently by Bookkeeper

But Judy had worked that out with Brenda

In essence, it will simply be a new routine that will save money, earn money.

(II) Auto sign checks.

1. Quick books easily and efficiently signs checks
2. This does not interfere with normal review process. I merely eliminates and unnecessary activity.
 1. Large corporations and other towns utilize
 2. In Peterborough for instance, they are moving to that, but now using a rubber stamp.

(III) **finally, thoughts on payroll doing every two weeks**

1. We already do accounts payable every two weeks, not weekly
2. This will make office more efficient.
3. Save bookkeeper from extra work
4. coordinate with accounts payable
5. employees will be earlier
6. works well with Direct deposit, which will enable even earlier payments.



Cemetery Tree Expense

1 message

Gail Cromwell <gpiersoncromwell@gmail.com>

Tue, Jul 9, 2019 at 5:34 PM

To: Selectboard NH <selectboard@templeh.org>, board Assistant <boardassistant@templeh.org>

Cc: highway Tim <templehwy@gmail.com>

Just an FYI to you all.

Sherry Fiske and I had a conversation about our peach trees and I asked her about the cemetery trust funds while we were talking. Here is what she said:

There are two trust funds directly identified with the cemetery. The Cemetery Lots Fund (interest only) is being used to repair the gravestones at a rate of \$2,000/year, matched by the town.

There is a Cemetery Care Fund which can be tapped for the interest earned only.

Each year we have sent a list of cemetery expenses to the Trustees for expenses and they pay the town something on them.

Since there is \$2,000 in the General Fund Budget for (GB Other Property Maintenance and Repairs, # 4194651) it would appear that the tree could be cut and paid for out of that account, then request reimbursement from the Trustees as part of our annual request to them.

Going forward I'm sure the BAC would be interested in a budget request for the cemetery.

Gail