

TOWN OF TEMPLE, NEW HAMPSHIRE

SELECT BOARD

MINUTES OF PUBLIC MEETING

Tuesday, Oct. 1, 2019

Town Hall Annex

6:30 PM

Select Board members present: G. Willard, B. Ezell, and K. Caisse

Meeting called to order by Ezell at 6:30 PM

- **Business:**

- Temple Volunteer Fire Dept. emergency purchase of fire truck
 - **Fire Chief George Clark clarified that this is not an “emergency purchase” as initially indicated. Rather, he had been contacted by the state about the availability of surplus fire apparatus and whether he wanted to explore that option. He had completed a justification form for a fire truck that would be made available at no cost to the town; the state Dept. of Natural and Cultural Resources agreed on Sept. 25 to make available a 2006 American LaFrance fire engine. The town can use for any duration, but is required to return the vehicle to the state at the end of its use. The town would sign an agreement to maintain the vehicle and insure it; the state registers the vehicle. Clark said he and Caisse would view the truck on Wednesday, Oct. 2. Discussion of use of existing engine truck. Clark said that decision would fall to the Select Board and that the town could sell it. Caisse said the current truck’s pump has been rebuilt, but does not pass the NFPA pump test and would cost \$8,000 to \$10,000 for repairs to pass. Clark said he had contacted Primex about insuring the vehicle; he is waiting to hear the proper procedure for insuring. Budget Advisory Committee member Gail Cromwell said a new truck is scheduled for purchase in 2024, and asked about storage for the new truck. Discussion of re-lettering the vehicle and transfer of equipment to the engine. Clark said Steve Anderson at Wheeland’s Auto in Temple would conduct a pre-acceptance inspection. Ezell motion to authorize Clark to proceed to negotiate use of the new truck, Willard second, all in favor. Clark to return to Select Board for its acceptance of the vehicle, if Clark decides to pursue after his review.**
- Employee manual review
 - **Ezell explained that the employee manual is being reviewed in light of the recent hiring of a town employee and question about the calculations of and accumulation of sick and vacation days. Ezell said he would draft an employee hiring checklist for future use by town personnel. Select Board reviewed the employee manual, last approved Dec. 31, 2014. Discussion of language in various sections. Select Board noted their revisions to 49-page document.**

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Select Board directed Clifton-Waite to revise manual as directed for future review.

Meeting Adjourned: 8:04 PM. Motioned by Caisse, Willard second, all in favor.

Next Select Board Meeting: Tuesday, Oct. 8, 2019, at 6:30 PM in the Town Hall Annex.
Meeting minutes respectfully submitted by Paul Clifton-Waite, Assistant to the Select Board.