

EXHIBIT A

Scope of Work

1. Grantee acknowledges and agrees that the funds awarded under this Agreement will be used solely for purposes identified in this Agreement. Funds are awarded for these purposes under Section 9901 of the American Rescue Plan Act (Pub. L. No. 117-2 (March 11, 2021)), for which Grantee has not received payment or reimbursement from any other source and the State has determined is an allowable purpose as defined in Section 9901.

2. Services to be Provided:

The following is as presented in Temple’s awarded application packet:

Revised February 24, 2023

Scope of Work and Budget

Based on Consultant maximum amount of \$54,000 + Housing Academy (\$750)

Task #	Task Name	Details	Cost
1	Needs Analysis and Planning	Identify local needs and market analysis not covered in (but which complement the work of) the ongoing RHNA; update/develop housing-related sections of the master plan.	\$22,500
2	Regulatory Audit	Identify preliminary regulatory barriers to housing development and the present restrictions to meet the goals; conduct a comprehensive audit of local land use regulations.	\$25,000
3	Community Engagement	Document public engagement process and project outcomes through multimedia to help disseminate findings and opportunities to the public.	\$ 2,700
4	Housing Academy	3 people at \$250 per attendee.	\$750
5	Project Administration	7.5% of total project cost.	\$3,821
Total Funding Request			\$54,771

Task #1: Needs Analysis and Planning

Develop a working knowledge of the *Regional Housing Needs Assessment for Southwest New Hampshire* (RHNA) currently being prepared by SWRPC to better understand housing needs in a regional context, as well as identify gaps at the municipal level for Temple. The Consultant will undertake an analysis of local housing market inventory and trends, and coordinate with SWRPC staff and other local and regional resources to access and analyze available data. The Temple Master Plan was developed prior to the availability of 2020 census data; therefore, this task will also support the development of housing- related sections in the master plan.

Estimated Timeline: January 2023 – April 2023

Task #2: Regulatory Audit

The Consultant will be tasked with initiating the process of conducting an audit of local land use regulations to more clearly identify regulatory barriers to responsible housing development and outdated restrictions. Regulations to be reviewed will include the Zoning Ordinance, Subdivision Regulations, and Site Plan Review Regulations. This task will include: a review of local land use regulations; presentation of initial findings to community representatives and staff to identify potential priorities; an examination of Temple's permitting processes and identification of ways to improve efficiency and clarity for private landowners and developers.

Estimated Timeline: April 2023 – July 2023

Task #3: Community Engagement

Community engagement is a cornerstone of this proposal and will be ongoing from the time of award and throughout the project. To best ensure that the proposed planning and regulatory changes promote new housing development that reflects the desired character of the community, the consultant will work with local staff, boards and volunteers to gather meaningful input while also educating residents where opposition to new housing may be grounded in stigma, misconceptions and NIMBY sentiments that challenge the ultimate aims of this project. Proposed community engagement sub-tasks are likely to include visualization exercises to show a variety of housing types and character. It is important to acknowledge that this project provides a unique opportunity to educate residents about the range of housing options that are available and may suit the community's desires. Public input and recommendations from the Plan NH Charrette will also be considered.

Estimated Timeline: January 2023 – May 2024

Task #4: Housing Academy Participation

We will identify up to three individuals to participate in the Housing Academy developed by UNH Cooperative Extension, and help bring these lessons and insights back to Temple. While Academy sessions will extend for approximately eight months beginning in January 2023 with site visits planned later in the program, we anticipate using the Academy as a valuable resource throughout the project period, building relationships and sharing best practices with other program participants.

Estimated Timeline: January 2023 – May 2024

Task #5: Project Administration

The Temple Planning Board will work with the Consultant(s) to manage the grant over the 18-month performance period. Monthly Progress Reports and Post Completion Project Reports will be drafted by the Consultant with the Planning Board Chair and submitted by the Temple Planning Board to the Program Administrator. Financial Records and Reports will be maintained by the Temple Planning Board Chair or their representative.

Estimated Timeline: January 2023 – May 2024