



**REQUIREMENTS FULFILLED FROM TRIANGLE FIRE CONSULTANTS (TFC)**  
**CODE REVIEW OF BARN AS AN EVENT SPACE**

1. All literature and website now say 99 guests are the maximum that Stepping Stones Farm & Event Center will allow at a function in the barn.
2. We are working diligently toward getting a Temple Fire Watch for any event over 50 guests.
3. Sliding Doors for Exit #1 (Main entrance) to be locked open for all events. Locks installed.
4. Both doors to the left of the bar (Side Emergency Exits) to be locked open for all events will remain locked open for all events and exceed 32" in width. Locks installed.
5. New Exterior Door constructed and installed now opens outward onto a deck and stairs for the Emergency Exit repaired in Section 3 of TFC's report. This door is outfitted with a crash bar and the exit is built to specifications provided.
6. The threshold for Exit #2 door landing has been improved to provide a smooth and gradual transition in case of emergency. It now meets the specifications provides.
7. An additional door has been built and installed to prevent a guest to go up to the 3<sup>rd</sup> floor of the barn. Lock installed
8. All doors have been marked with an Exit Sign that is visible until such time as Wil Wildes can install the lighted Emergency Exit signs that are hard wired.
9. All other doors that are designated for storage of decorations or supplies have had locks installed and will be locked shut during all events to prevent a guest from mistakenly going into that room and becoming trapped. Signage has been placed on these doors and locks are installed.
10. Tables have been arranged so that the aisles between tables is at least 44 inches wide to allow for ease of movement in the event of an emergency.
11. Two Emergency Gathering places have been identified with the help of Chief Clark. Signage will be installed to designate these places. The Fire Watch (FW) will be in charge of the front side of the barn and the Day of Coordinator (DOC) will take charge of the rear exits of the barn. Megaphones have been purchased and will be available for use by the FW and DOC. Walkie Talkies have also been purchased for use.



12. Once Emergency Lighting has been installed, it will be tested as part of the Check sheet for the DOC. (See Attached)
13. A barrier has been constructed to meet the requirements of Section 7 of the TFC report.
14. To meet the criteria of Section 8 of the report, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> floors of the barn contain no combustible materials. All paint, machines, hay and any kerosene or propane has been removed from barn, including 500 gallon Suburban Propane tank on the side of the 1<sup>st</sup> floor.
15. To meet the requirements of Section 9, Caterers will bring only pre-cooked food into the Catering Area of the barn. All food will be cooked off site at a commercial kitchen. No candles shall be permitted on the tables. Lanterns with LED candles have been provided as substitutes.
16. Smoking will be prohibited in the barn. One area to the right of the barn entrance will be designated as a Smoking Area with a 'Butt Bucket' with sand in it to extinguish cigarettes. This area is more than 20' away from the barn.
17. Fire extinguishers that are appropriate in size and up to date are hanging appropriately.
18. Live Christmas Trees will not be used in the barn. In fact, the barn will not be used at all from mid-November to mid-May due to the fact that it is not heated. Note that this is half the year.

I will be meeting with the NH State Fire Inspector and the Temple Fire Chief on June 1<sup>st</sup> at 3PM. Depending on the length of the meeting, I will attempt to write up the results of this visit prior to the ZBA meeting at 5:30PM. I will also review this document and seek revisions.

Wil Wildes will install a Circuit Breaker which will bring the barn up to code. He is also planning to install the emergency lighting exit signs. This will happen prior to any event taking place in the barn.

Please refer to the recommended DOC Pre-check sheet sent with this document.

Respectfully submitted,

Boo Martin

